



Executive Committee Meeting Agenda  
Thursday, January 12, 2017, 1:15 PM

**Call to Order** – Jim Holycross, President

**Roll Call** – Dave Gulden

**Action on Minutes of December 8, 2016** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**New Business:**

1. Review of GPN-5 Phase 4 Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of GPN-5 Phase 5 Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of Parcel Amendment PUD (Union County) – Rezoning of parcel number 1500190220000 (12.22 acres) from Local Retail (LR) District to Planned Development (PD) District - Staff Report by Brad Bodenmiller
4. Committee Appointments for 2017 – Jim Holycross
5. Building Committee – Dave Gulden

**Director's Report**

**Comments from Individuals**

**Adjourn**

**LUC Regional Planning Commission  
Treasurer's Report**

Beginning Balance on December 1, 2016 **\$ 485,594.06**

Receipts

Village of St. Paris	Annual Dinner Tickets	\$	45.00
Bokescreek Twp	Fire Department Map	\$	20.00
Champaign County	CDBG Admin/Fair Housing '15	\$	19,677.09
Union County	Interest	\$	294.41

Total Receipts **\$ 20,036.50**

Total Cash on Hand **\$ 505,630.56**

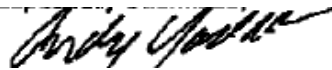
Expenditures

Employee Salaries	3 Pay Periods	\$	18,084.00
PERS	Dec-16	\$	2,531.76
Medicare	3 Pay Periods	\$	249.43
Worker's Compensation	Worker's Compensation Payment	\$	275.21
Dental Insurance	Dental Insurance	\$	135.89
CEBCO	Health Insurance	\$	2,893.16
CEBCO	Vision Insurance	\$	7.12
Life Insurance	Life Insurance	\$	8.42
Staples	Office Supplies	\$	1,489.56
CRI Digital	Service Contract 10/25-12/25	\$	370.67
Wesley Easton	Water Cooler Rental & Water	\$	9.58
CCAO	Conference - Gulden	\$	60.00
Time Warner	Internet/Phone Service	\$	299.28
Barry First	Building Repair 9/7/16	\$	125.00
Gracia Welty	Office Cleaning 12/4	\$	60.00
Hague Water Conditioning	Softener Salt delivery	\$	9.72
Brad Bodenmiller	Mileage - November 2016	\$	97.20
Dave Gulden	Parking Expenses	\$	20.00
Dave Gulden	Mileage - November 2016	\$	133.38
Heather Martin	Mileage - November 2016	\$	171.72
Troncone's Corner	December Luncheon	\$	500.00
TEC Engineering	IL Traffic Analysis	\$	110.50

Total Expenditures **\$ 27,641.60**

Balance on Hand as of December 31, 2016 **\$ 477,988.96**

Respectfully Submitted,



Andy Yoder, Treasurer



**2016 Budget Summary**  
as of December 31, 2016

**Revenues**

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 182,950.14	\$ 187,341.05	\$ 4,390.91	102%
450105	Grants	\$ 28,500.00	\$ 63,936.09	\$ 35,436.09	224%
450105.LUC13	ODOT RTPO Grant	\$ 80,000.00	\$ 69,137.54	\$ (10,862.46)	86%
420107	Charges for Services	\$ -	\$ 32,019.00	\$ 32,019.00	
480108	Annual Dinner	\$ 2,900.00	\$ 2,800.00	\$ (100.00)	97%
420121	Subdivision Plats	\$ 30,000.00	\$ 42,884.44	\$ 12,884.44	143%
420122	Mapping	\$ 100.00	\$ 115.00	\$ 15.00	115%
470101	Interest	\$ 1,428.00	\$ 3,824.45	\$ 2,396.45	268%
	<b>Estimated Total Revenue</b>	<b>\$ 325,878.14</b>	<b>\$ 402,057.57</b>	<b>\$ 76,179.43</b>	<b>123%</b>

**Expenditures:**

		Estimated Budget	Intra-Fund Transfers	Carry Over Previous Yr	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 210,000.00			\$ 210,000.00	\$ 174,145.31	83%
510205	PERS	\$ 29,400.00			\$ 29,400.00	\$ 24,380.34	83%
510215	Medicare	\$ 3,045.00			\$ 3,045.00	\$ 2,382.73	78%
510225	Workers Compensation	\$ 3,360.00			\$ 3,360.00	\$ 2,460.70	73%
510305	Medical	\$ 46,000.00	\$ (10,000.00)		\$ 36,000.00	\$ 34,880.14	97%
510310	Dental Insurance	\$ 3,000.00			\$ 3,000.00	\$ 1,655.59	55%
510315	Vision Insurance	\$ 300.00			\$ 300.00	\$ 86.98	29%
510320	Life Insurance	\$ 300.00			\$ 300.00	\$ 104.84	35%
520115	Office Supplies	\$ 5,000.00	\$ 2,000.00		\$ 7,000.00	\$ 5,071.23	72%
520155	Subscription Fees	\$ 5,000.00	\$ 2,600.00		\$ 7,600.00	\$ 5,161.07	68%
530110	Tuition Reimbursement	\$ 6,000.00		\$ 4,366.97	\$ 10,366.97	\$ 5,992.59	58%
530171	Professional Development	\$ 6,000.00	\$ (2,000.00)		\$ 4,000.00	\$ 2,346.00	59%
530199	Utilities	\$ 12,000.00			\$ 12,000.00	\$ 6,766.76	56%
530650	Maintenance & Repair	\$ 10,000.00	\$ (2,000.00)		\$ 8,000.00	\$ 3,177.37	40%
530702	Annual Dinner	\$ 5,000.00			\$ 5,000.00	\$ 3,908.76	78%
530800	Building	\$ 250,000.00	\$ (16,200.00)		\$ 233,800.00	\$ -	0%
540100	Equipment	\$ 8,000.00	\$ (1,200.00)	\$ 570.86	\$ 7,370.86	\$ 4,400.13	60%
550100	Travel & Expense	\$ 10,000.00	\$ 100.00		\$ 10,100.00	\$ 5,982.45	59%
550305	Contingencies	\$ 25,000.00	\$ 26,700.00		\$ 51,700.00	\$ 50,623.61	98%
	<b>Estimated Total Expenditures</b>	<b>\$ 637,405.00</b>			<b>\$ 642,342.83</b>	<b>\$ 333,526.60</b>	<b>52%</b>

**STATEMENT:**

Cash Balance January 1, 2016	\$ 409,457.99
Estimated Cash Balance December 31, 2016	\$ 121,192.77
Actual Cash On Hand December 31, 2016	\$ 477,988.96
Estimated Total Revenue	\$ 325,878.14
Actual 2016 Revenue	\$ 402,057.57
Difference (+/Under)	\$ 76,179.43
Estimated Total Expenditures	\$ 637,405.00
Actual 2016 Expenditures	\$ 333,526.60
Difference (+/Under)	\$ 303,878.40

**CHP/LOG County Projects**  
**Sale Dates: 09/01/16 to 11/30/17**

1/9/2017

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	SALE DATE CURRENT	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
101071	LOG SR 274 4.81/15.78	Resurfacing, Undivided System	Overlay SR 274 in Logan County with a fine graded polymer asphalt concrete.	LOG SR 274 SLM 4.81 to 10.30 & SLM 15.78 to 22.64	2/2/2017	2/13/2017		7/31/2017	\$1,668,916.38
96836	CHP US 36 East 16.28	Add Sidewalks	Install sidewalks gap closures and curb and gutter. Project will also include storm lines, catch basins and manholes, paving; all these additional items will not be funded under the TE program.	US Route 36 from Berwick Drive to Walmart	2/9/2017	3/9/2017		10/31/2017	\$1,503,359.99
101054	LOG MICRO FY2017	Resurfacing, Undivided System	Microsurface various routes within Logan County:LOG SR 117 SLM 0.00 to1.54LOG SR 117 SLM 1.54 to 3.29LOG SR 117 SLM 3.29 to 5.83LOG SR	Various routes in Logan County	3/2/2017	3/13/2017		7/31/2017	\$721,600.00
101044	CHP/CLA CHIP FY17	Resurfacing, Undivided System	Chip seal various routes in Champaign and Clark County:CHP SR 54 SLM 0.00 to 1.70CHP SR 55 SLM 0.70 to 15.05CHP SR 56 SLM 0.00 to 5.32CHP	Various Routes in Champaign and Clark Counties	3/16/2017	3/27/2017		8/31/2017	\$1,825,307.03
100544	CHP CR 10/VAR FY17	Resurfacing, Undivided System	Project to place 1.25 inches of asphaltic concrete overlay on various routes within Champaign County.	CR 10, CR 18, CR 25, CR 67, CR 85, CR 193, CR 236	3/16/2017	5/4/2017		9/30/2017	\$2,449,660.79
101081	CHP US 36 0.00	Resurfacing, Undivided System	Overlay US 36 in Champaign County.	CHP US 36 SLM 0.00 to 14.04	3/16/2017	3/27/2017		8/31/2017	\$2,817,275.45
93901	D07 BH FY17	Culvert Construction/Reconstr/Repair	Field pave the invert of various culverts within the district.SFN 5403634 MER-274-0318SFN 5400813 MER-49-1419SFN 5504384 MIA-571-1905SFN 5504414 MIA-571-2021SFN 5504503 MIA-589-0092SFN 4643496 LOG-347-0045SFN 7500483 SHE-47-0681SFN 7502826 SHE-119-0611	SFN 5403634; SFN 5504384; SFN 5504414; SFN 5504503; SFN 7500483; SFN 7502826; SFN 5400813; SFN 4643496	3/16/2017	3/27/2017		10/31/2017	\$309,632.55
96365	CHP/LOG SR 814/540 0.25/5.08	Culvert Construction/Reconstr/Repair	SFN 4603826 LOG-540-0508 - replace with 8' x 4' RCBCSFN 1103385 CHP-814-0025 - replace with 2-48' RCP	SFN 4603826 LOG-540-0508 over trib of Mad River and SFN 1103385 CHP-814-0025 over trib of Dugan Ditch	3/16/2017	3/27/2017		9/30/2017	\$282,909.99
92625	CHP 36/29 16.25/21.17	Resurfacing, Undivided System	Pavement planing and resurfacing with asphalt concrete on SR 29 SLM 21.17 to 21.75Resurfacing of the existing roadway with asphalt concrete	CHP SR 29 21.17 to 21.75 - CHP US 36 16.25 to 17.23	3/30/2017	4/10/2017		10/30/2017	\$644,036.76
101051	AUG/LOG CHIP FY17	Resurfacing, Undivided System	Chip seal various routes in Auglaize and Logan Counties:LOG SR 508 SLM 1.29 to 9.46LOG SR 720 SLM 0.00 to 4.12AUG SR 720 SLM 0.00 to 2.81AUG SR 29 SLM 5.31 to 9.67AUG SR 197 SLM 5.16 to 7.44	Various routes in Auglaize and Logan Counties	3/30/2017	4/10/2017		9/30/2017	\$895,092.57
101087	LOG US 33 1.97	Resurfacing, Undivided System	Overlay US 33 in Logan County.	LOG US 33 SLM 1.97 to 6.57	4/27/2017	5/8/2017		10/15/2017	\$595,880.00
101066	CHP/CLA SMOOTH FY2017	Resurfacing, Undivided System	Overlay various routes in Champaign and Clark Counties with fine graded polymer asphalt concrete (Smooth Seal).Make roadway improvements	Various routes in Champaign and Clark Counties	5/25/2017	6/5/2017		10/15/2017	\$1,571,900.00
95409	LOG SR 47/720 13.10/4.25	Bridge Repair	Remove and replace existing overlay with new LMC using hydrodemolition. Place polymer modified expansion joint system on ends. On SFN 4601335, LOG-47-13.10 additional work to include epoxy inject vertical cracks on pier walls (4 each pier).	Br. No. LOG-47-1310, SFN 4601335; Br. No. LOG-720-0425; SFN 4604237	6/22/2017	7/3/2017		8/31/2018	\$280,000.00
100612	LOG USR68D/SR47 0.10/13.50	Mill and Fill	LOG 68D - SR47 SLM 0.10 to USR68 0.50LOG SR47 - 13.50 to 14.10Mill and fill with 1.75" asphalt concreteUrban Paving Program	LOG 68 D & SR 47 - See description	7/13/2017	7/24/2017		10/15/2017	\$350,000.00
100932	LOG SR 235/274 17.46/0.00	Resurfacing, Undivided System	Smooth seal SR 235 and SR 274 in Logan County.	LOG SR 235 SLM 17.46 to 24.48 & LOG SR 274 SLM 0.00 to 4.78	9/21/2017	10/2/2017		10/3/2017	\$1,275,750.00
99081	D07 Rural HS 2 Lane FY18	Herbicidal Spraying	Apply herbicides along roadside for weed control on 2 lane highways - 1 year contract.	AUG/LOG/CHP	10/5/2017	10/16/2017		7/15/2018	\$138,150.00

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101066	CHP/CLA SMOOTH FY2017	Resurfacing, Undivided System	polymer asphalt concrete (Smooth Seal).Make roadway improvements along the intersection approaches at SR41 & SR235 roundabout.	Various routes in Champaign and Clark Counties	5/25/2017	6/5/2017		10/15/2017	\$1,571,900.00
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# Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

## Director's Report – January 12, 2017

### Dave's Activities:

12/9	NW 33 Committee, 33 Development Team
12/12	Plat Signing West Liberty Village Council
12/13	MORPC visitor to LUC
12/14	Champaign County Township Association
12/15	Harrison Twp (C) Trustees
12/20	Indian Lake Traffic Study presentation
12/21	Jim Holycross
12/28	Ben Volrath
1/3	Union County Commissioners
1/4	Rick Powers, TRC
1/10	Logan County Commissioners
1/11	Prevailing Wage webinar Eric Phillips
Ongoing	RTPO Activities: Indian Lake Study, Freight Study, future viability of LUC RTPO
Ongoing	CDBG for Champaign County

### Heather's Activities:

Completed	4 <sup>th</sup> Qtr FH'ing Mailing
Beginning	2016 Cash Basis Annual Financial Report

### Brad's Activities:

12/9	Attended NW 33 Corridor meeting.
12/13	Met with MORPC staff member and Dave Gulden. Attended Salem Twp (C) Board of Trustees meeting regarding State Bike Routes.
12/14	Attended Champaign Co (C) Township Association meeting.
12/20	Attended Indian Lake Traffic Study meeting in the Village of Russells Point (L). Met with Union Twp (L) Zoning Inspector.
12/21	Met with Paul Benedetti regarding Logan Co (L) employment multipliers.
12/28	Met with Wes Dodds regarding LUC GIS server and mapping. Attended Liberty Twp (L) Board of Trustees meeting regarding rezoning.
1/9	Attending Concord Twp (C) Board of Trustees meeting regarding State Bike Routes.
1/10	Meeting with Logan Co (L) Prosecutor. Meeting with Logan Co (L) Commissioners.
1/11	Joining Union Co (U) S&W and Chamber to speak with Marysville Early College High School class.
Ongoing	Assisting jurisdictions: Allen Twp (U), Champaign Co (C), City of Marysville (U), Darby Twp (U), Harrison Twp (L), Jackson Twp (C), Jerome Twp (U), Johnson Twp (C), Lake Twp (L), Leesburg Twp (U), Liberty Twp (L), Logan Co (L), Mad River Twp (C), Salem Twp (C), Union Co (U), Union Twp (L), Union Twp (U), Urbana Twp (C), Village of Lakeview (L), Village of Mechanicsburg (C), Village of North Lewisburg (C), Village of Quincy (L), Village of St. Paris (C), Village of Zanesfield (L), Washington Twp (L), York Twp (U)
Ongoing	Assisting with ODOT RTPO Grant as needed. This month focused on state bike routes and should wrap-up in February 2017.
Ongoing	Working on sign code update for Jefferson Twp (L), Liberty Twp (L), Perry Twp (L), and Salem Twp (C).

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Dave Gulden, AICP  
Director

Jim Holycross  
President

Jeremy Hoyt  
Vice-President

Dave Faulkner  
2<sup>nd</sup> Vice-President

Robert A. Yoder  
Treasurer

Executive Committee Meeting Minutes  
Thursday, January 12, 2017

President Jim Holycross called the meeting to order at 1:15 pm.

**Roll Call** – Dave Gulden

**Members present:** John Brose, Tim Cassidy, Cale Jacobs for Scott Coleman, Doug Crabill for Tyler Bumbalough, Dave Faulkner, Chad Flowers, Todd Garrett, Kevin Gregory, Dave Gulden, Charles Hall, Jim Holycross, Kyle Hoyng for Jeremy Hoyt, Barry Moffett, Adam Moore, Wes Dodds for Tim Notestine, Vince Papsidero, Steve Shepherd, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

**Members absent:** John Bayliss, Paul Benedetti, Todd Freyhof, Steve McCall, Matt Parrill, Ryan Shoffstall, and George Showalter.

**Guests present:** Judy Christian, York Township; Mark Spagnuolo, Jerome Township; Brad Bodenmiller and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Ben Vollrath moved a motion to approve the minutes from the December 8, 2016 meeting as written and Kevin Gregory seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for December. Dave Faulkner moved a motion to accept the Financial Report and Doug Crabill seconded. All in favor.

**ODOT Reports:** ODOT Reports are available on the LUC website. Steve Shepherd presented ODOT 6's report. Doug Crabill reported that the City of Urbana has a project going out for bid on US Hwy 36.

**New Business:**

1. Review of GPN-5 Phase 4 Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - Charles Hall moved a motion to accept the Zoning and Subdivision Committee's recommendations to approve the GPN-5 Phase 4 Final Plat in accordance with staff and reviewing agency comments and Bill Narducci seconded. All in favor.
2. Review of GPN-5 Phase 5 Final Plat (Union County) – Staff Report by Brad Bodenmiller



## Logan-Union-Champaign regional planning commission

Dave Gulden, AICP  
**Director**

Jim Holycross  
**President**

Jeremy Hoyt  
**Vice-President**

Dave Faulkner  
**2<sup>nd</sup> Vice-President**

Robert A. Yoder  
**Treasurer**

- Bill Narducci moved a motion to accept the Zoning and Subdivision Committee's recommendations to approve the GPN-5 Phase 5 Final Plat in accordance with staff and reviewing agency comments and Dave Faulkner seconded. All in favor.
- 3. Review of Parcel Amendment PUD (Union County) – Rezoning of parcel number 1500190220000 (12.22 acres) from Local Retail (LR) District to Planned Development (PD) District - Staff Report by Brad Bodenmiller
  - Charles Hall moved a motion to accept the Zoning and Subdivision Committee's recommendations to approve with modifications the Jerome Township Parcel Amendment in accordance with staff comments and Barry Moffett seconded. All in favor.
- 4. Committee Appointments for 2017 – Jim Holycross
  - Barry Moffett moved a motion to accept the Committee Appointments for 2017 and Vince Papsidero seconded. All in favor.
- 5. Building Committee Report – Dave Gulden
  - Dave Gulden gave an update on the TRC building and the status of the lease. The goal is to have a lease for the Board's review and approval at the February meeting.
- 6. RTPO Presentation – Dave Gulden
  - Dave presented an update of the LUC RTPO covering program history, achievements, challenges, and questions needing answers in order to move ahead.
  - Charles Hall – What kind of funding are we using right now? What's the amount?
    - Dave Gulden- LUC funds are the matching funds for this program. There is a 10% match, but LUC is not able to maximize our cost recovery.
  - Jim Holycross – Should we have an ad-hoc committee to look at the options with the understanding that it must move quickly?
  - Dave Gulden – ODOT is aware of this, I've spoken to them. I am in contact with a potential MPO partner.
  - Jim Holycross – With the study, it gave solid local input into what we believe should be improved.
  - Charles Hall – We need all the figures; what was received and what was paid out?
    - Dave Gulden- We will run numbers and share with you.
  - Discussion was held regarding hiring a certified accountant.
  - Doug Crabill – There's a concern that Clark County is going to lose their MPO status. We discussed with the previous director joint projects.

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## Logan-Union-Champaign regional planning commission

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**Vice-President**

Dave Faulkner  
**2<sup>nd</sup> Vice-President**

Robert A. Yoder  
**Treasurer**

- Charles Hall – If we don't do anything, we still pay up front.
- Barry Moffett – If you have to change the accounting system, do you know the cost?
  - Dave Gulden – I don't know yet
- The financial information will be produced and e-mailed out so everyone has the information on expenses and revenue.

### **Director's Report:**

### **Comments from Individuals:**

○

**Adjourn** – Dave Faulkner moved a motion to adjourn the LUC Executive Committee Meeting at 1:56 pm, and Andy Yoder seconded. All in favor.

**Next Scheduled Meeting:** Thursday, February 9, 2017, 1:15 pm at the LUC Office in East Liberty.

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President

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Secretary

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East Liberty, Ohio 43319

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