



**\*\*\*The October LUC meetings will be held at Union Rural Electric, 15461 E US Highway 36, Marysville 43040 (Roger Yoder Multi-Purpose Room)\*\*\***

Executive Committee Meeting Agenda  
Thursday, October 14, 2021, 1:15 pm

**Call to Order** – Beau Michael, President

**Roll Call** – Brad Bodenmiller

**Action on Minutes of September 9, 2021** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**RTPO Report** – Tyler Bumbalough

**New Business:**

1. Review of Jerome Township Middle and Elementary School Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Mitchell Highlands Section 6 Final Plat (Union County) – Staff Report by Brad Bodenmiller
3. Review of PDC Commerce Park Subdivision Final Plat (Union County) – Staff Report by Brad Bodenmiller
4. Review of Stillwell at Jerome Village Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
5. Review of VN-3 Phases 2, 3 & 4 Final Plat (Union County) – Staff Report by Brad Bodenmiller
6. Review of Warner Road Data Center Campus Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
7. Review of Jerome Township Zoning Text Amendment – Staff Report by Aaron Smith
8. 2022 Draft Budget – Andy Yoder
9. Annual Meeting Reminder – Brad Bodenmiller

**Director's Report**

**Comments from Individuals**

**Adjourn**

## LUC Regional Planning Commission Treasurer's Report

Beginning Balance on September 1, 2021 \$ 484,557.07

Receipts			
Advanced Civil Design	Warner Road Data Center Campus	\$	7,100.00
Advanced Civil Design	Warner Road Data Center Campus	\$	13.85
Coastal Ridge Development	Stillwell at Jerome Village Preliminary Plat	\$	2,100.20
Parmet Company	PDC Commerce Park Subdivision	\$	2,905.68
Dublin City Schools	JT Middle & Elementary School	\$	3,421.39
Rockford Homes, Inc	Mitchell Highlands Section 6 Final Plat	\$	2,591.67
Terrain Evolution, Inc	VN-3 Phases 2, 3 & 4 Final Plat	\$	5,930.00
Village of West Liberty	Mapping	\$	5.00
Union County	Interest	\$	207.88

Total Receipts \$ 24,275.67

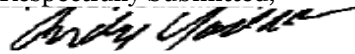
Total Cash on Hand \$ 508,832.74

Expenditures			
Employee Salaries	2 Pay Periods	\$	13,099.20
PERS	Group Share	\$	1,833.90
Medicare	2 Pay Periods	\$	182.08
Worker's Compensation	Worker's Compensation Payment	\$	138.14
CEBCO	Health Insurance	\$	2,381.98
Dental Insurance	Dental Insurance	\$	103.00
CEBCO	Vision Insurance	\$	5.02
Life Insurance	Life Insurance	\$	8.42
CRI Digital	Copier Maintenance	\$	231.26
TRC Monthly Rent	Lease per agreement	\$	2,947.00
Brad Bodenmiller	Mileage - August 2021	\$	99.51
Heather Martin	Mileage - August 2021		86.67
Marysville Journal	Legal Ad - Fair Housing training	\$	57.00
Richwood Banking Visa	Misc. Expenses	\$	38.58

Total Expenditures \$ 21,211.76

Balance on Hand as of September 30, 2021 \$ 487,620.98

Respectfully Submitted,



R. Andy Yoder, Treasurer



## 2021 Budget Summary

as of September 30, 2021

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 216,254.88	\$ 228,471.50	\$12,216.62	106%
450105	Grants	\$ 24,400.00	\$ 2,000.00	(\$22,400.00)	8%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 8,500.00	\$ 2,274.66	(\$6,225.34)	27%
420121	Subdivision Plats	\$ 45,000.00	\$ 81,632.36	\$36,632.36	181%
420122	Mapping	\$ 100.00	\$ 280.00	\$180.00	280%
470101	Interest	\$ 1,347.56	\$ 1,889.53	\$541.97	140%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	<b>Estimated Total Revenue</b>	<b>\$ 298,502.44</b>	<b>\$ 316,548.05</b>	<b>\$18,045.61</b>	106%

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 124,442.46	71%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 17,422.05	71%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 1,733.76	68%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 1,315.31	68%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 21,437.82	71%
510310	Dental Insurance	\$ 1,300.00		\$ 1,300.00	\$ 927.00	71%
510315	Vision Insurance	\$ 65.00		\$ 65.00	\$ 45.18	70%
510320	Life Insurance	\$ 110.00		\$ 110.00	\$ 75.78	69%
520115	Office Supplies	\$ 5,000.00	\$ 2,000.00	\$ 7,000.00	\$ 3,561.88	51%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 2,399.80	48%
530100	Contract Services	\$ 12,000.00		\$ 15,714.80	\$ 7,523.86	48%
530110	Tuition Reimbursement	\$ -		\$ -	\$ -	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 826.00	17%
530310	Auditing Services	\$ -		\$ -	\$ -	0%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	0%
530800	Building	\$ 36,000.00		\$ 36,000.00	\$ 26,835.95	75%
540100	Equipment	\$ 2,500.00		\$ 2,500.00	\$ -	0%
550100	Travel & Expense	\$ 6,000.00		\$ 6,000.00	\$ 2,039.10	34%
550305	Contingencies	\$ 10,000.00	\$ (2,000.00)	\$ 8,000.00	\$ 908.53	11%
	<b>Estimated Total Expenditures</b>	<b>\$ 330,937.50</b>		<b>\$ 334,652.30</b>	<b>\$ 211,494.48</b>	63%

### STATEMENT:

Cash Balance January 1, 2021	\$ 382,567.41
Estimated Cash Balance December 31, 2021	\$ 352,296.57
Actual Cash On Hand December 31, 2021	
Estimated Total Revenue	\$ 298,502.44
Actual 2021 Revenue	\$ 316,548.05
Difference (+/Under)	\$ 18,045.61
Estimated Adjusted Total Expenditures	\$ 334,652.30
Actual 2021 Expenditures	\$ 211,494.48
Difference (+/Under)	\$ 123,157.82

# Memorandum

**To:** LUC Executive Committee

**From:** Scott Schmid  
TCC Transportation Director

**Phone** 937-521-2133  
**sschmid@clarkcountyohio.gov**

**Re:** RTPO Planning Report

**Date:** October 8, 2021

**The following are items for discussion at the October 14 LUC Executive Committee Meeting**

## **RTPO Capital Program Update**

As a reminder, as part of the most recent state transportation budget, money was allocated to RTPOs to conduct a rural transportation planning grant program. ODOT notified LUC that it will receive a portion of those monies through a modest STBG allocation. Applications for Federal Surface Transportation Block Grant (STBG) funding were due August 30.

LUC staff received 12 applications from 5 project sponsors totaling \$1,527,131 in requests. There is \$392,000 total allocated to LUC in FY22 and FY23. The full project breakdown is attached to this memo. Public involvement will be conducted online via the LUC website October 12-26. Comments received, staff scoring, and recommendations will be presented to the RTPO TAC on November 1.

Informational only at this time. Full approval of funding will be presented to the RPC in November or December as a TIP amendment.

## **CHP/St. Paris Trail Study**

TCC Staff attended a trail stakeholder meeting in St. Paris on September 22. The group met to discuss the potential to build a trail within the village that connects to the Miami Valley trail system in Piqua and the Simon Kenton Trail in Urbana. Following the meeting, TCC Staff worked through the RTPO TAC to provide assistance to the group in the form of a planning study task for the General Services Planning Task Order contract (PWP Work Element 601.2/601.21).

The task order consultant provided a revised scope and cost proposal to TCC Staff on October 7. TCC Staff will work with LUC Staff for review and comment on the proposal.

Informational only. No action requested at this time.

**Other**

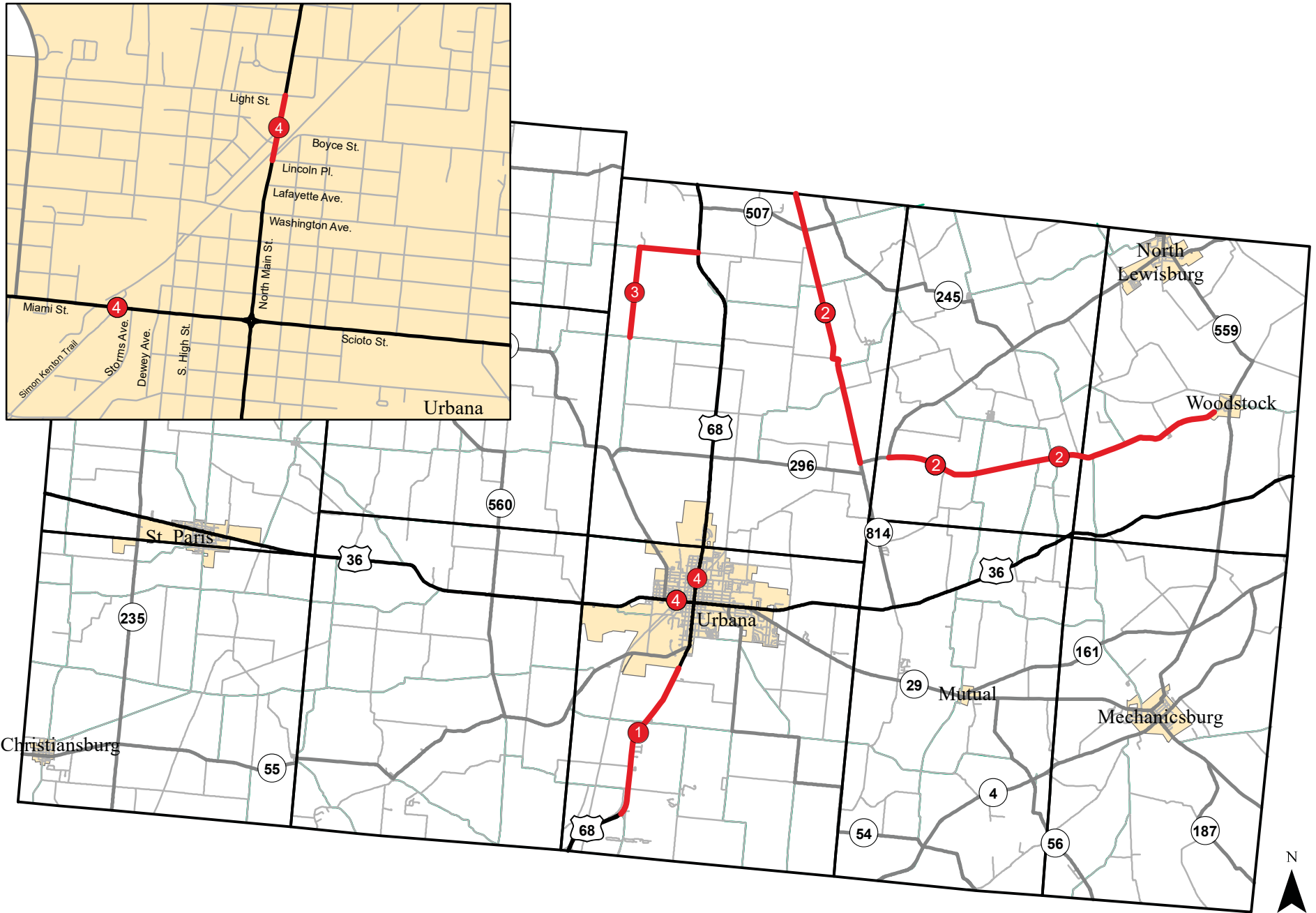
The next RTPO Technical Advisory Committee meeting will be held in West Liberty on November 1 at 9:30 AM. Due to physical meeting space constraints, TCC staff are requesting TAC members only attend this meeting.

**FY 2022 Budget Status**

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.00	\$ 92,543.35	6%	\$ 1,541.62	\$ 5,848.65
625.11 RTPO Planning (fy21)	\$ 50,000.00	\$ 22,996.68	54%	\$ 8,121.61	\$ 27,003.32

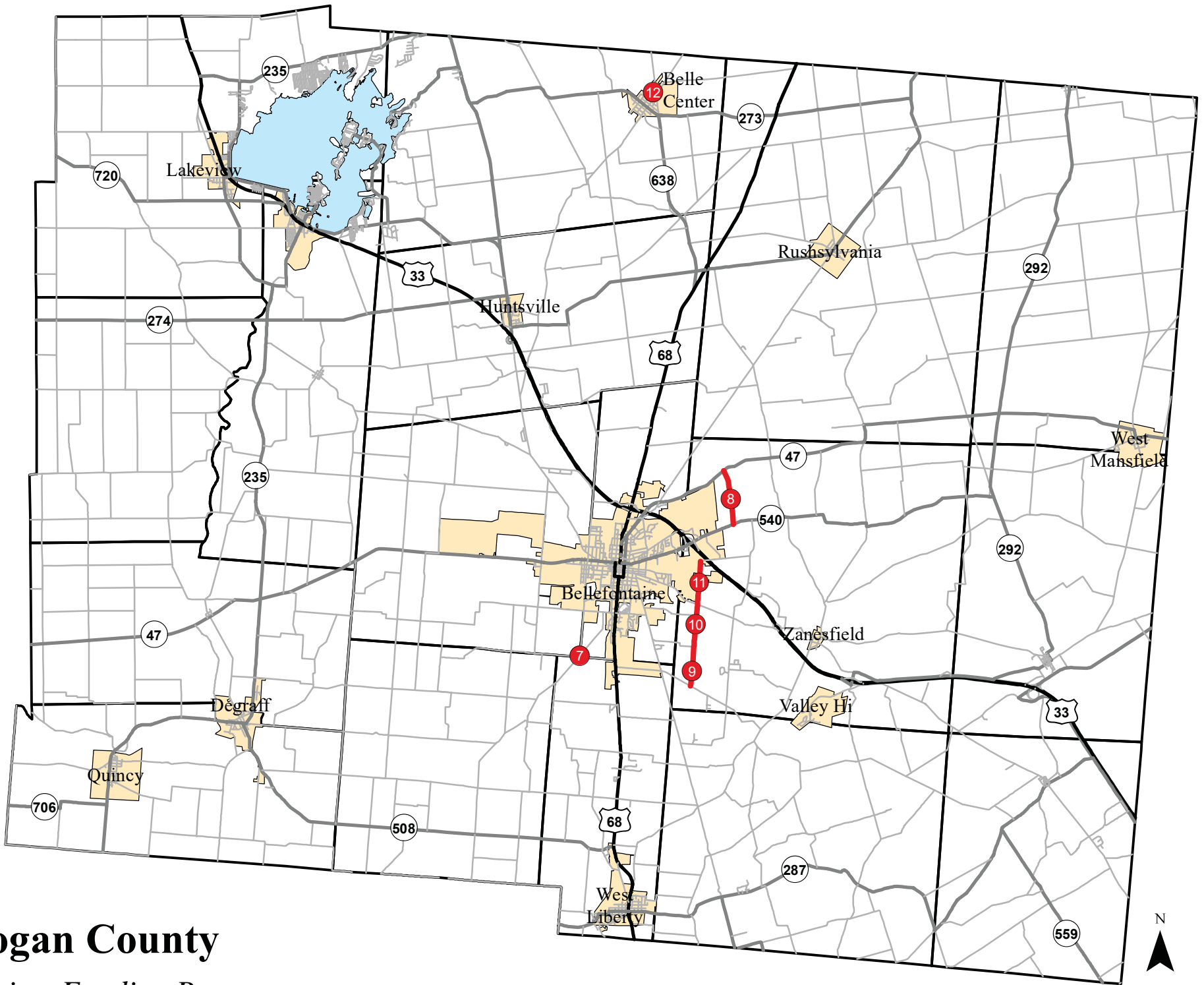
## RTIP Funding Request

No.	Sponsor	Project Name	Location and Termini	Description	Sub-Phase Requested	Year Requested	STBG Funding Proposed				Local Match
							2022	2023	2024	2026	
1	Champaign County Engineer	CHP-Two Lane Addition to US68	US68 from Springfield Urbana Pike to the Urbana Elementary and Junior High School	additional right of way requirements and design layout for intersections and various options. Estimated cost for construction would also be determined.	ENV	2022	\$ 49,000				\$ -
2	Champaign County Engineer	CHP-Urbana Woodstock Pike Reconstruction Design	CR216 Urbana Woodstock Pike 0.00-3.782, CR2 Urbana Woodstock Pike 3.23-7.194, CR223 Ludlow Rd. 0.00-7.55	The proposed request would be for providing the plans, estimate, and specifications for the federal aid project.	DD	2023		\$ 48,000			\$ -
					CO	2026				\$ 100,000	\$ -
					CE	2026				\$ 48,000	\$ -
3	Champaign County Engineer	CHP-Upper Valley Pike Widening	Upper Valley Pike from Lippincott Rd. to US68	Widen Upper Valley Pike 2' on each side of the road with plans to pave 22' minimum width	CO	2023		\$ 196,000			\$ 20,000
4	City of Urbana	CHP-Urbana Bike Trail Crossing Safety Improvements	Miami St. at the existing trail crossing with the Simon Kenton Trail near the Urban Station Depot. North Main St. between Lincoln Pl. and Light St., including the existing trail crossing with the Simon Kenton Trail.	Proposed short-term countermeasures on Miami St. at the trail crossing include signage and striping improvements and the installation of rectangular rapid flashing beacons. In addition, the proposed project would implement the proposed long-term countermeasures on North Main St. between Lincoln Place and Light St., including modifications to the existing trail crossings with the Simon Kenton Trail. Proposed long-term countermeasures on North Main St. at the trail crossing include the closure and removal of the section of Laurel Oak St. between North Main St. and Fyffe St., relocation of the trail crossing to a point northward of its existing location, realignment of the existing trail, construction of a refuge island at the new trail crossing location, signage and striping improvements, and installation of rectangular rapid flashing beacons.	CO	2022	\$ 196,000				\$ -
5	Logan County Townships	LOG-2022 Twp GR Upgrade Program	Various locations throughout Logan County	Proposed upgrade of approximately 4,500-feet of various sections of guardrail on Township Roadways throughout Logan County to current standards. All proposed work is within existing right-of-way.	CO	2022	\$ 101,974				\$ 11,331
					CE	2022	\$ 12,237				\$ 1,360
6	Logan County Townships	LOG-2023 Twp GR Upgrade Program	Various locations throughout Logan County	Proposed upgrade of approximately 4,500-feet of various sections of guardrail on Township Roadways throughout Logan County to current standards. All proposed work is within existing right-of-way.	CO	2023		\$ 101,974			\$ 11,331
					CE	2023	\$ 12,237				\$ 1,360
7	Logan County Engineer	LOG-CR18 Profile Improvements	CR18, including CR200, TR200 and TR216	Improve roadway safety by performing profile improvements on CR18 to increase the line of sight for vehicles on CR18 and for vehicles approaching CR18 from TR216, TR200, and CR200. Total length of profile improvement is 1,000-feet. All proposed work is within existing right-of-way.	CO	2022	\$ 144,513				\$ 16,058
					CE	2022	\$ 7,200				\$ 800
8	Jefferson Township	LOG-TR230 Widening	TR230 from SR47 to SR540 (total length 1.20 miles)	Improve roadway safety by increasing the existing roadway width by two-feet. All proposed work is within existing right-of-way.	CO	2022	\$ 120,046				\$ 13,339
					CE	2022	\$ 3,601				\$ 401
9	Jefferson Township	LOG-TR179 Widening	TR179 from CR29 to TR181 (total length 0.85 miles)	Improve roadway safety by increasing the existing roadway width by two-feet. All proposed work is within existing right-of-way.	CO	2023		\$ 86,200			\$ 9,578
					CE	2023		\$ 2,585			\$ 288
10	Jefferson Township	LOG-TR179 Widening	TR179 from TR181 to CR10 (total length 0.95 miles)	Improve roadway safety by increasing the existing roadway width by two-feet. All proposed work is within existing right-of-way.	CO	2023		\$ 95,418			\$ 10,602
					CE	2023		\$ 2,863			\$ 318
11	Jefferson Township	LOG-TR179 Widening	TR179 from CR10 to TR55 (total length 0.93 miles)	Improve roadway safety by increasing the existing roadway width by two-feet. All proposed work is within existing right-of-way.	CO	2023		\$ 93,479			\$ 10,387
					CE	2023		\$ 2,804			\$ 312
12	Richland Township	LOG-Sidewalk Project	on N. Center, Belle Center, OH	Replace dilapidated sidewalk (165-foot section) and add a new section of sidewalk (173-foot section).	ENV	2023		\$ 25,000			\$ -
					DD	2023		\$ 15,000			\$ -
					CO	2024			\$ 61,000		\$ -
					CE	2024			\$ 2,000		\$ -



# Champaign County

*Project Funding Requests*



**Logan County**  
*Project Funding Requests*





# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

## Director's Report – October 14, 2021

### Brad's Activities:

9/10	Union Co (U) Sketch Plan meeting
9/13	Met with Village of West Liberty (L) mayor RTPO meeting for Logan Co (L) + Champaign Co (C) TAC Perry Twp (L) Board of Trustees meeting
9/14	Met with LUC President
9/15	CCAO OPSB webinar
9/16	Champaign Co (C) CEDA meeting
9/21	Union Co (U) CIC meeting
9/22	Village of West Mansfield (L) Planning Commission meeting
9/28	ODOT Central Office meeting RE: RTPO Capital Program
9/29	ODOT Route 23 Connect meeting Union Twp (C) Zoning Commission meeting
9/30	Met with Logan Co (L) Commissioners RE: Comp Plan Champaign Co (C) Twp Association meeting
10/4	Union Twp (C) Board of Trustees meeting
10/5	Union Co (U) Department Head meeting Union Co (U) easement meeting Champaign Co (C) Safety Plan meeting
10/6	Champaign Co (C) Community Meeting Met with Union Co (U) Prosecutor's Office
10/8	Logan Co (L) Engineer's Office lot split meeting
10/11	Perry Twp (L) Board of Trustees meeting
Ongoing	Union Co (U) Comprehensive Plan discussion
Ongoing	RTPO (Logan-Champaign) Planning Grant

### Aaron's Activities:

9/13	Vlg of Richwood (U) Planning Commission mtg
9/14	Urbana Twp (C) Zoning Commission mtg
9/15	Claibourne Twp (U) Trustee mtg
9/20	York Twp (U) Trustee mtg
9/21	Union County Parks and Trails Working Group (virtual)
9/22	Vlg of West Mansfield (L) Planning Commission mtg
9/30	Champaign Co. Twp Assn. mtg
10/1	Met with Urbana Twp (C) Zoning Inspector to discuss map update
10/1	Wellness & Benefit Fair
10/4	Liberty Twp (U) Trustee Mtg
Mapping	Millcreek Twp (U), Claibourne Twp (U), Vlg of Richwood (U), Urbana Twp (C)
Zoning	City of Bellefontaine (L), Vlg of Lakeview (L), Vlg of Quincy (L), Vlg of West Liberty (L), Vlg of West Mansfield (L),
Support/ Assisting Jurisdictions	Monroe Twp (L), Jefferson Twp (L), Zane Twp (L), Dover Twp (U), Leesburg Twp (U), Liberty Twp (U), Taylor Twp (U), Union Twp (U), Vlg of St. Paris (C), Adams Twp (C), Mad River Twp (C), Urbana Twp (C)

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# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

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## Heather's Activities:

9/13	Fair Housing training – Village of Belle Center
9/28	Logan County Land Bank Meeting
9/29	Meeting with CT Communications i.e. CC Broadband CC Land Bank Informational Public Meeting
9/30	Fair Housing Training – City of Marysville library
10/1	Union County Wellness Fair
10/5	CC Housing Coalition
10/7	Meeting w/ Champaign County Commissioners
Ongoing	LUC web-site updates
Ongoing	Logan County Land Bank activities
Completed	3 <sup>rd</sup> Quarter Fair Housing Mailing
In Progress	CDBG Desktop Monitoring of Urbana – Critical grant

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Executive Committee Meeting Minutes  
Thursday, October 14, 2021

President Beau Michael called the meeting to order at 1:16 pm.

**Roll Call** – Brad Bodenmiller

**Members present:** Brad Bodenmiller, Tyler Bumbalough, Preston Carter, Tim Cassady, Scott Coleman, Wes Dodds, Todd Freyhof, Ashley Gaver, Kyle Hoyng, Dennis Kauffman, Mark Mowrey for Steve McCall, Beau Michael, Tim Notestine, Steve Robinson, Sandy Knott for Ryan Shoffstall, George Showalter, Ryan Smith, Bill Narducci for Jeff Stauch, and Jason Willis.

**Members absent:** John Brose, Brian Davidson, Todd Garrett, Tammy Noble, Jeff Rea, Mark Robinson, Blake Simpson, Ben Vollrath, and Andy Yoder.

**Guests present:** Dusty Hurst, Village of Mechanicsburg; Joe Koralewski, Jerome Township; Justin Wollenberg, Terrain Evolution; Steve Barrows, Union County Engineer; Todd Cunningham, EMH&T; Braydon Putnam, V3 Companies; Andrew Gardner, V3 Companies; Jim Whitacre, Advanced Civil Design, Inc; Mike Reeves, Kimley-Horn; Nigel Hensley, Kinley-Horn; Chad Henry, Choice One; Alex Kraemer, Choice One; Aaron Smith and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Tim Cassady moved a motion to approve the minutes from the September 9, 2021, meeting, as written, and Scott Coleman seconded. All in favor.

**Financial Report** – Heather Martin presented the Financial Report for September. Wes Dodds moved a motion to accept the Financial Report and Scott Coleman seconded. All in favor.

**ODOT Reports:**

ODOT Reports are available on LUC's website and new information was sent out through email.

**RTPO:**

Tyler Bumbalough reported for the RTPO. The TCC report is available online.

**New Business:**

1. Review of Jerome Township Middle and Elementary School Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - o Scott Coleman moved a motion to accept the recommendation of the Zoning & Subdivision Committee and Staff for conditional approval of the Jerome



## Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

Township Middle and Elementary School Final Plat with the conditions as outlined in the Staff Report and Steve Robinson seconded. All in favor.

2. Review of Mitchell Highlands Section 6 Final Plat – Staff Report by Brad Bodenmiller
  - Tim Cassady moved a motion to accept the recommendations of the Zoning & Subdivision Committee and Staff of approval of the Mitchell Highlands Section 6 Final Plat with incorporation of comments and Bill Narducci seconded. All in favor.
3. Review of PDC Commerce Park Subdivision Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - Steve Robinson moved a motion to accept the recommendations of approval of the PDC Commerce Park Subdivision Final Plat with incorporation of comments and Tim Cassady seconded. All in favor
4. Review of Stillwell at Jerome Village Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
  - Scott Coleman moved a motion to accept the recommendations of conditional approval of the Stillwell at Jerome Village Preliminary Plat based upon all the conditions as outlined in the Staff Report and Ryan Smith seconded. All in favor
5. Review of VN-3 Phases 2, 3 & 4 Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - Kyle Hoyng confirmed the outstanding comment from the City of Marysville had been resolved.
  - Scott Coleman moved a motion to accept the recommendations of approval of the VN-3 Phases 2, 3 & 4 Final Plat with the condition that reviewing agency comments are incorporated, and Tyler Bumbalough seconded. All in favor
6. Review of Warner Road Data Center Campus Preliminary Plat (Union County) – Staff Report by Brad Bodenmiller
  - Ryan Smith moved a motion to accept the recommendations of approval of the Warner Road Data Center Campus Preliminary Plat with conditions as listed in the Staff Report and Kyle Hoyng seconded. All in favor
7. Review of Jerome Township Zoning Text Amendment – Staff Report by Aaron Smith
  - Tim Cassady moved a motion to accept the recommendations of approval with modifications of the Jerome Township Zoning Text Amendment and Steve Robinson seconded. All in favor.

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

8. 2022 Draft Budget – Heather Martin
  - Steve Robinson moved a motion to accept the recommendation of the Budget and Finance Committee to adopt the 2022 Budget and Tim Notestine seconded. All in favor.
9. Staff Performance Appraisal – Beau Michael
  - Tim Cassady moved a motion to accept the recommendation of raises for staff as: Brad Bodenmiller 2%, Heather Martin 2.5% and Aaron Smith 3.5% effective the first pay period of 2022 and Todd Freyhoff seconded. All in favor.
10. Annual Meeting Reminder – Brad Bodenmiller
  - Brad Bodenmiller reminded everyone that the annual meeting will be held on Wednesday, November 10 at URE following the Executive Committee meeting.

## Director's Report

### Comments from Individuals:

**Adjourn** – Mark Mowery moved a motion to adjourn the LUC Executive Committee Meeting at 1:45 pm and Tyler Bumbalough seconded. All in favor.

**Next Scheduled Meeting:** Wednesday, November 10, 2021, 1:15 pm at Union Rural Electric, 15461 E US Hwy 36, Marysville in the Roger Yoder Multi-Purpose Room.

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President

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Secretary

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