



Executive Committee Meeting Agenda  
Thursday, May 12, 2016, 1:15 PM

**Call to Order** – Stephen McCall, President

**Roll Call** – Dave Gulden

**Action on Minutes of April 14, 2016** – Executive Committee

**Financial Reports** – Andy Yoder, Treasurer

**ODOT Reports**

**New Business:**

1. Review of Jerome Village VN-5 Preliminary Plat (Union County)– Staff Report by Brad Bodenmiller
2. Review of Jerome Township Zoning Amendment (Union County) – Staff Report by Brad Bodenmiller
3. Building Committee – Dave Gulden

**Director's Report**

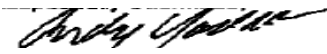
**Comments from Individuals**

**Adjourn**

## LUC Regional Planning Commission Treasurer's Report 2016

Beginning Balance on April 1, 2016		\$	<b>595,405.93</b>
<b>Receipts</b>			
Terrain Evolution	VN-5 Preliminary Plat	\$	10,450.00
Village of Mechanicsburg	2016 Membership Assessment	\$	1,043.25
Union County	March 2016 Interest	\$	249.82
<b>Total Receipts</b>		<b>\$</b>	<b><u>11,743.07</u></b>
<b>Total Cash on Hand</b>		<b>\$</b>	<b>607,149.00</b>
<b>Expenditures</b>			
Employee Salaries	2 Pay Periods	\$	12,056.00
PERS	Mar-16	\$	1,687.84
Medicare	2 Pay Periods	\$	163.28
Worker's Compensation	Worker's Compensation Payment	\$	180.14
CEBCO	Medical Insurance	\$	2,855.98
Delta Dental	Dental Insurance	\$	135.90
VSP	Vision Insurance	\$	7.12
CEBCO	Life Insurance	\$	8.42
Logan County Township	Annual Membership	\$	10.00
APA Ohio Conference	Gulden/Bodenmiller	\$	120.00
Time Warner Cable	Phone/Internet	\$	300.40
Dayton Power & Light	Electric	\$	454.00
Hague Water Conditioning	Softener Salt	\$	9.38
Kalyndi Martin	Office Cleaning 4/3/16	\$	60.00
Brad Bodenmiller	March 2016 Mileage	\$	147.96
Dave Gulden	March 2016 Mileage	\$	253.26
Heather Martin	March 2016 Mileage	\$	70.20
Richwood Banking Visa	Misc. Expenses (Land Bank Mtg)	\$	16.73
<b>Total Expenditures</b>		<b>\$</b>	<b><u>18,536.61</u></b>
<b>Balance on Hand as of April 30, 2016</b>		<b>\$</b>	<b>588,612.39</b>

Respectfully Submitted,



Andy Yoder, Treasurer



## 2016 Budget Summary

as of April 30, 2016

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 182,950.14	\$ 186,006.60	\$ 3,056.46	102%
450105	Grants	\$ 28,500.00	\$ 40,259.00	\$ 11,759.00	141%
450105.LUC13	ODOT RTPO Grant	\$ 80,000.00	\$ 16,982.44	\$ (63,017.56)	21%
420107	Charges for Services	\$ -	\$ 28,900.00	\$ 28,900.00	
480108	Annual Dinner	\$ 2,900.00	\$ -	\$ (2,900.00)	0%
420121	Subdivision Plats	\$ 30,000.00	\$ 20,924.00	\$ (9,076.00)	70%
420122	Mapping	\$ 100.00	\$ 65.00	\$ (35.00)	65%
470101	Interest	\$ 1,428.00	\$ 836.26	\$ (591.74)	59%
	<b>Estimated Total Revenue</b>	<b>\$ 325,878.14</b>	<b>\$ 293,973.30</b>	<b>\$ (31,904.84)</b>	<b>90%</b>

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 210,000.00		\$ 210,000.00	\$ 55,133.80	\$ 154,866.20	26%
510205	PERS	\$ 29,400.00		\$ 29,400.00	\$ 7,718.72	\$ 21,681.28	26%
510215	Medicare	\$ 3,045.00		\$ 3,045.00	\$ 751.70	\$ 2,293.30	25%
510225	Workers Compensation	\$ 3,360.00		\$ 3,360.00	\$ 829.34	\$ 2,530.66	25%
510305	Medical	\$ 46,000.00	\$ (6,000.00)	\$ 40,000.00	\$ 11,995.12	\$ 28,004.88	30%
510310	Dental Insurance	\$ 3,000.00		\$ 3,000.00	\$ 568.40	\$ 2,431.60	19%
510315	Vision Insurance	\$ 300.00		\$ 300.00	\$ 30.02	\$ 269.98	10%
510320	Life Insurance	\$ 300.00		\$ 300.00	\$ 37.48	\$ 262.52	12%
520115	Office Supplies	\$ 5,000.00		\$ 5,000.00	\$ 135.87	\$ 4,864.13	3%
520155	Subscription Fees	\$ 5,000.00		\$ 5,000.00	\$ 2,135.34	\$ 2,864.66	43%
530110	Tuition Reimbursement	\$ 6,000.00		\$ 6,000.00	\$ 4,366.97	\$ 1,633.03	73%
530171	Professional Development	\$ 6,000.00		\$ 6,000.00	\$ 140.00	\$ 5,860.00	2%
530199	Utilities	\$ 12,000.00		\$ 12,000.00	\$ 3,012.27	\$ 8,987.73	25%
530650	Maintenance & Repair	\$ 10,000.00	\$ (2,000.00)	\$ 8,000.00	\$ 1,468.53	\$ 6,531.47	18%
530702	Annual Dinner	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00	0%
530800	Building	\$ 250,000.00		\$ 250,000.00	\$ -	\$ 250,000.00	0%
540100	Equipment	\$ 8,000.00		\$ 8,000.00	\$ 570.86	\$ 7,429.14	7%
550100	Travel & Expense	\$ 10,000.00	\$ (1,500.00)	\$ 8,500.00	\$ 1,596.12	\$ 6,903.88	19%
550305	Contingencies	\$ 25,000.00	\$ 9,500.00	\$ 34,500.00	\$ 24,328.36	\$ 10,171.64	71%
	<b>Estimated Total Expenditures</b>	<b>\$ 637,405.00</b>		<b>\$ 637,405.00</b>	<b>\$ 114,818.90</b>	<b>\$ 522,586.10</b>	<b>18%</b>

### STATEMENT:

Cash Balance January 1, 2016	\$ 409,457.99
Estimated Cash Balance December 31, 2016	\$ 121,192.77
<b>Actual Cash On Hand December 31, 2016</b>	
Estimated Total Revenue	\$ 325,878.14
Actual 2016 Revenue	\$ 293,973.30
<b>Difference (+/Under)</b>	<b>\$ (31,904.84)</b>
Estimated Total Expenditures	\$ 637,405.00
Actual 2016 Expenditures	\$ 114,818.90
<b>Difference (+/Under)</b>	<b>\$ 522,586.10</b>



**CHP/LOG County Projects  
01/01/16 thru 12/31/16**

5/9/2016

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
95522	D07 BH FY16	Bridge Repair	Project to perform abutment patching pier patching, backwall patching on various bridges throughout the district.	District Wide	1/21/2016	<b>1/21/2016</b>	8/31/2016	<b>AWARD</b> \$251,006.80
100330	D07-CHIP-FY2016	Chip Seal	Chip seal various routes in the district Project termini: CHP SR 29 SLM 2.68 to 10.08 CHP SR 245 SLM 10.82 to 17.06 CHP SR 296 SLM 5.98 to 10.52 CHP SR 559 SLM 7.88 to 11.38 CLA SR 41 SLM 0.00 to 3.63 CLA SR 54 SLM 6.01 to 10.06 LOG SR 287 SLM 0.00 to 11.00	Various Routes in D7 (see project description for details)	1/21/2016	<b>1/21/2016</b>	9/30/2016	<b>AWARD</b> \$1,339,995.49
95929	LOG US 33 14.68/15.33/15.96	Bridge Repair	Br. No. LOG-33-1468 L/R - Replace expansion joint, & abutment bearings, patching, and SRS deck Br. No. LOG-33-1533 L/R - Replace expansion joint, & abutment bearings, patching, and SRS deck Br. No. LOG-33-1596 L - Replace expansion joint, refurbish bearings, overlay with LMC, and patching	SFN 4600576, SFN 4600606, SFN 4600789, SFN 4600819, SFN 4600843	2/19/2016	<b>2/19/2016</b>	9/30/2016	<b>AWARD</b> \$2,297,344.36
88618	CHP/CLA SR 4/SR 29 VAR	Resurfacing, Undivided System	Overlay SR 4 and SR 29 in Clark County and Champaign County with fine graded aggregate. Bridge: CHP-29-3145 - Remove asphalt wearing surface, waterproof and overlay with asphalt concrete.	CHP SR 4 SLM 0.00 to 6.97/CHP SR 29 SLM 30.89 to 33.96/ CLA SR 4 SLM 20.71 to 24.85	2/19/2016	<b>2/19/2016</b>	8/31/2016	<b>AWARD</b> \$2,216,441.12
100337	D07-MICRO-FY2016	Resurfacing, Undivided System	Microsurfacing various routes in Clark, Champaign, Darke & Miami Counties Project Termini: CHP SR 235 SLM 0.00 to 6.59 CHP SR 560 SLM 0.00 to 2.76 CHP SR 814 SLM 0.00 to 3.07 CLA SR 235 SLM 9.00 to 11.83 DAR SR 118 SLM 1.90 to 7.58 DAR SR 121 SLM 19.08 to 24.36 MIA SR 48 SLM 5.29 to 5.70 MIA SR 48 SLM 5.70 to 8.74 MIA SR 48 SLM 14.60 to 16.88	Various Routes in Clark, Champaign, Darke & Miami Counties (con't in project description)	2/19/2016	<b>2/19/2016</b>	7/30/2016	<b>AWARD</b> \$1,109,126.97
93568	D07 BH FY16	Bridge Repair	Pier encasement and abutment repairs on various bridges located within the district except DAR-47-1206. Deck edges will be replaced on LOG-508-0196, DAR-49-0728 & DAR-47-12.06	Various AUG, LOG & MER bridges	3/8/2016	<b>3/8/2016</b>	9/30/2016	<b>AWARD</b> \$622,112.51
96366	AUG/CHP/LOG Var	Bridge Repair	Bridge maintenance/repair on various bridges	AUG-66-1819/AUG-66-1981/LOG-33-0888/CHP-29-1241	4/14/2016	<b>4/14/2016</b>	9/30/2016	<b>AWARD</b> \$654,708.96
96388	CHP Urbana SRTS Infra	Add Sidewalks	East side of Madison Avenue from Boyce Street to Central Avenue- Construct sidewalk and crossing improvements including ADA curb ramps. South side of Boyce Street from E. Lawn Street to N. Jefferson Street- Construct sidewalk and crossing improvements including ADA curb ramps. Washington Street from Wood Street to E. Lawn Street- Install solar-powered school zone flasher assemblies for Urbana Junior/Senior High School	E side of Madison from Boyce to Central/S side of Boyce from E. Lawn to N. Jefferson/Washington from Wood to E. Lawn	6/1/2016		8/24/2016	\$173,000.00
96436	CHP US 36/ SR 55 22.47/10.87	Bridge Repair	Field pave inverts of corrugated metal pipe arches	CHP -36-2247, SFN 1100971 & CHP-55-1087, SFN 1101579	7/25/2016		10/31/2016	\$82,366.17
88571	LOG US 33/68 6.76/0.00	Resurfacing, Undivided System	Overlay US 33 & US 68 with asphalt concrete	USR 33 SLM 6.76 to 10.74 - USR 68 SLM 0.00 to 2.29 - USR 68 SLM 11.43 to 20.26	8/8/2016		6/30/2017	\$3,106,156.57
99065	D07 Rural HS 4 Lane FY17	Herbicidal Spraying	Apply hericides along the roadside for weed control on 4 lanes - 1 year	MIA/SHE/AUG/MER/DAR/LOG	10/17/2016		7/15/2017	\$172,500.00



# Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

## Director's Report – May 12, 2016

<b>Dave's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
4/15	Logan Co. CIC Logan Co. SWCD
4/18	Indian Lake area intersection site (RTPO)
4/19	Champaign Co. Commissioners Crossroads Plan call
4/20	Call with MVPRC
4/21	Logan Co. Commissioners Logan Co. Township Assn.
4/22	City of Bellefontaine Mayor
4/25	Crossroads Plan call
4/26	Building call with TRC
4/27	Ohio Assn. of Regional Associations (executive committee)
4/28	LUC records retention
5/2	Logan Co. Land Trust
5/3	Union Co (central Ohio) RTPO
5/4	CDBG labor standards inspection
5/6	State the region (morpc)
5/10	CDBG labor standards inspection Champaign Co. CDIS
5/12	Call with state re: CDBG applications
Ongoing	CDBG for Champaign County
Ongoing	Regional Transportation Planning Organization (RTPO)

<b>Brad's Activities:</b>	
<b>Meetings, Miscellaneous &amp; Projects</b>	
04/15	Attended Sketch Plan meeting for VN-5.
04/21	Attended Logan Co (L) Twp Association meeting.
04/22	Met with Jerome Twp (U) Zoning Inspector.
04/23	Attended Village of Mechanicsburg (C) Zoning Commission meeting.
04/27	Met with Liberty Twp (U) Zoning Inspector.
05/02	Met with Pleasant Twp (L) Zoning Inspector.
05/03	Attended meeting about zika virus and nuisance/zoning enforcement. Met with Adams Twp (C) Zoning Inspector and Building Regulations and Health District.
Ongoing	Assisting jurisdictions: Adams Twp (C), Bokes Creek (L), Champaign Co (C), City of Bellefontaine (L), City of Urbana (C), Darby Twp (U), Jefferson Twp (L), Jerome Twp (U), Liberty Twp (U), Logan Co (L), Mad River Twp (C), Monroe Twp (L), Perry Twp (L), Pleasant Twp (L), Rush Twp (C), Salem Twp (C), Stokes Twp (L), Union Co (U), Village of Huntsville (L), Village of Mechanicsburg (C), Village of North Lewisburg (C), Village of Russells Point (L), Village of West Mansfield (L), Washington Twp (L)
Ongoing	Assisting with Village of Mechanicsburg (C) zoning overlay.
Ongoing	Assisting with ODOT RTPO Grant as needed.
Ongoing	Assisting with Crossroads Area Plan as needed.
Ongoing	Working on sign code update for Jefferson Twp (L), Liberty Twp (L), Perry Twp (L), and Salem Twp (C)

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# Logan-Union-Champaign Regional Planning Commission

Director: Dave Gulden, AICP

## Rebecca's Activities:

### Meetings, Miscellaneous & Projects

4/18 Started with LUC

4/21 Attended Indian Lake Region 235 Bridge Meeting

Ongoing Working on Indian Lake Region Study for RTPO

## Heather's Activities:

### Meetings, Miscellaneous & Projects

4/21/16 Open Agency, Union Station, Bellefontaine – Fair Housing

Ongoing Updating Records Retention Policy

Ongoing 2016 Analysis of Impediments Re-write (Logan County, Union County, Champaign County, City of Marysville) – Drafts Completed

Ongoing Analysis of Impediments Survey

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Executive Committee Meeting Minutes  
Thursday, May 12, 2016

President Stephen McCall called the meeting to order at 1:18 pm.

**Roll Call** – Dave Gulden

**Members present:** Paul Benedetti, Tyler Bumbalough, Scott Coleman, Dave Faulkner, Chad Flowers, Kevin Gregory, Dave Gulden, Charles Hall, Jim Holycross, Jeremy Hoyt, Steve McCall, Adam Moore, Jeremy Nash, Wes Dodds for Tim Notestine, Vince Papsidero, Matt Parrill, Brad Biggs for Steve Shepherd, Ryan Smith, Jeff Stauch, and Andy Yoder.

**Members absent:** John Bayliss, John Brose, Todd Freyhof, Barry Moffett, Ryan Shoffstall, George Showalter, and Ben Vollrath.

**Guests present:** Bill Narducci, Union County Engineer's Office; Judy Christian, York Township; Fred Vogel, Jobs & Commerce, ODOT District 7 & 10; Brad Bodenmiller, Rebecca Longsmith and Heather Martin of LUC Regional Planning Commission.

**Minutes** – Scott Coleman moved a motion to approve the minutes from the April 14, 2016 meeting as written and Dave Faulkner seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for April. Charles Hall moved a motion to accept the Financial Report and Scott Coleman seconded. All in favor.

**ODOT Reports:** Steve Shepherd reported things are the same for this month. Matt Parrill reported there would be a public meeting regarding bridge work on State Route 235. The meeting will be held at the Moose Lodge at Chippewa Park on June 16 from 4-6 pm. ODOT would like a lot of participation and public opinion. Matt will send the invitation and it will be placed on LUC's web-site. Scott Coleman asked about the paving on Route 33, Matt said he could get more details on it. Steve McCall asked about two projects on State Route 560, they're each 45-day closures; it's not posted as a 90-day closure, it's posted as a 45-day closure and he's received some calls. Matt reported that it is truly a 45-day structure and their office could field the calls.

**New Business:**

1. Review of Jerome Village VN-5 Preliminary Plat (Union County)– Staff Report by Brad Bodenmiller
  - Scott Coleman moved a motion to accept Staff and Zoning and Subdivision Committee's recommendations to approve the Jerome Village VN-5 Preliminary Plat with all comments, including the requirement that all





# Logan-Union-Champaign regional planning commission

Director: Dave Gulden, AICP

procedures required from Delaware County Regional Planning Commission shall be followed, and Jeff Stauch seconded. All in favor.

2. Review of Jerome Township Zoning Amendment (Union County) – Staff Report by Brad Bodenmiller
  - Vince Papsidero moved a motion to accept Staff and Zoning and Subdivision Committee’s recommendations to approve the Jerome Township Zoning Amendment with modifications and Charles Hall seconded. All in favor.
3. Building Committee – Dave Gulden
  - Dave Gulden provided an update regarding the work with TRC and Honda on a potential office space. Honda has allowed TRC to work directly with LUC. On Monday, Thayne Gray, Union County Assistant Prosecutor, and I met with TRC to work towards a lease. TRC is moving forward with an architect. I am going to meet with LUC Building Committee today.
  - Steve McCall – Things are moving, as well as, the timeframe won’t be as soon as we like it.
  - Dave Faulkner – The other tenant’s not in the mix anymore?
    - Dave Gulden – They are; they just haven’t signed any paperwork. They would be on one side; LUC would be on the other side with the largest conference room in between.

## Director’s Report:

- In addition to updating the Executive Committee, Dave Gulden introduced new LUC staff member Rebecca Longsmith who is working on the RTPPO transportation planning.

## Comments from Individuals:

- Steve McCall – As one of the duties of President, I want to make sure I’m involved and following up. An outstanding item is our Subdivision Regulations update. I’d like to see some movement on that. I’m pleased with the direction and leadership going on.

**Adjourn** – Dave Faulkner moved a motion to adjourn the LUC Executive Committee Meeting at 1:48 pm, and Andy Yoder seconded. All in favor.

**Next Scheduled Meeting:** Thursday, June 9, 2016, 1:15 pm at the LUC Office in East Liberty.

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President

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Secretary

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