



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

**\*\*\*This meeting will take place by remote access only. Please see page 2 of this agenda for information required to join this virtual meeting.\*\*\***

## Executive Committee Meeting Agenda Thursday, April 9, 2020, 1:15 pm

**Call to Order** – Ryan Smith, President

**Roll Call** – Brad Bodenmiller

**Action on Minutes of March 12, 2020** – Executive Committee

**Financial Report** – Andy Yoder, Treasurer

**ODOT Reports**

**RTPO Report** – Tyler Bumbalough

**New Business:**

1. Review of Thomas Duff/Fed Ex Ground Facility Final Plat (Union County) – Staff Report by Brad Bodenmiller

**Director's Report**

**Comments from Individuals**

**Adjourn**

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East Liberty, Ohio 43319

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

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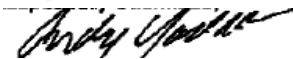
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## LUC Regional Planning Commission Treasurer's Report

Beginning Balance on March 1, 2020			\$ 503,861.47
<b>Receipts</b>			
42 Columbus LP	PXG/Fed Ex tabling fee	\$ 200.00	
City of Marysville	2020 Membership Assessment	\$ 13,346.85	
Union County	February 2020 Interest	\$ 798.33	
<b>Total Receipts</b>			<b>\$ 14,345.18</b>
<b>Total Cash on Hand</b>			<b>\$ 518,206.65</b>
<b>Expenditures</b>			
Employee Salaries	2 Pay Periods	\$ 12,757.91	
PERS	Feb-20	\$ 1,786.10	
Medicare	2 Pay Periods	\$ 177.29	
Worker's Compensation	Worker's Compensation Payment	\$ 134.48	
CEBCO	Medical Insurance	\$ 2,274.62	
Delta Dental	Dental Insurance	\$ 74.82	
VSP	Vision Insurance	\$ 4.14	
CEBCO	Life Insurance	\$ 8.42	
Staples	Office Supplies	\$ 92.32	
CRI Digital	Copier Maintenance	\$ 965.68	
CCAO	2020 Membership	\$ 85.00	
Richwood Banking Visa	OTA Winter Conference	\$ 200.00	
TRC	Monthly Rent	\$ 2,947.00	
Brad Bodenmiller	Mileage - February 2020	\$ 150.87	
Aaron Smith	Mileage - February 2020	\$ 205.76	
Heather Martin	Mileage - February 2020	\$ 113.42	
Marysville Journal	Legal Ad	\$ 14.25	
Bellefontaine Examiner	Legal Ad	\$ 18.33	
Richwood Banking Visa	Misc. Expenses	\$ 155.15	
<b>Total Expenditures</b>			<b>\$ 22,165.56</b>
<b>Balance on Hand as of March 31, 2020</b>			<b>\$ 496,041.09</b>

Respectfully Submitted,



Andy Yoder, Treasurer



## 2020 Budget Summary

as of March 31, 2020

### Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 214,788.24	\$ 225,950.80	\$11,162.56	105%
450105	Grants	\$ 25,087.50	\$ 2,400.00	(\$22,687.50)	10%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 42,425.00	\$ 250.00	(\$42,175.00)	1%
420121	Subdivision Plats	\$ 40,000.00	\$ 12,657.30	(\$27,342.70)	32%
420122	Mapping	\$ 50.00	\$ 26.00	(\$24.00)	52%
470101	Interest	\$ 5,607.66	\$ 2,015.80	(\$3,591.86)	36%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ -	\$0.00	
	<b>Estimated Total Revenue</b>	<b>\$ 330,858.40</b>	<b>\$ 243,299.90</b>	<b>(\$87,558.50)</b>	<b>74%</b>

### Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 39,203.64	\$ 135,796.36	22%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 5,348.50	\$ 19,151.50	22%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 545.35	\$ 1,992.15	21%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 413.67	\$ 1,511.33	21%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 6,823.86	\$ 23,176.14	23%
510310	Dental Insurance	\$ 950.00		\$ 950.00	\$ 224.46	\$ 725.54	24%
510315	Vision Insurance	\$ 60.00		\$ 60.00	\$ 12.42	\$ 47.58	21%
510320	Life Insurance	\$ 85.00		\$ 85.00	\$ 25.26	\$ 59.74	30%
520115	Office Supplies	\$ 6,000.00		\$ 6,000.00	\$ 2,023.59	\$ 3,976.41	34%
520155	Subscription Fees	\$ 6,000.00		\$ 6,000.00	\$ 2,070.00	\$ 3,930.00	35%
530100	Contract Services	\$ 12,000.00		\$ 12,000.00	\$ 2,741.29	\$ 9,258.71	23%
530110	Tuition Reimbursement	\$ 6,000.00		\$ 6,000.00	\$ -	\$ 6,000.00	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 555.00	\$ 4,445.00	11%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	\$ 10,000.00	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	\$ 4,000.00	0%
530800	Building	\$ 40,000.00		\$ 40,000.00	\$ 8,841.00	\$ 31,159.00	22%
540100	Equipment	\$ 3,000.00		\$ 3,000.00	\$ -	\$ 3,000.00	0%
550100	Travel & Expense	\$ 7,000.00		\$ 7,000.00	\$ 1,288.38	\$ 5,711.62	18%
550305	Contingencies	\$ 6,000.00		\$ 6,000.00	\$ 514.98	\$ 5,485.02	9%
	<b>Estimated Total Expenditures</b>	<b>\$ 340,057.50</b>		<b>\$ 340,057.50</b>	<b>\$ 70,631.40</b>	<b>\$ 269,426.10</b>	<b>21%</b>

### STATEMENT:

Cash Balance January 1, 2020	\$ 323,372.59
Estimated Cash Balance December 31, 2020	\$ 192,023.81
Actual Cash On Hand December 31, 2020	
Estimated Total Revenue	\$ 330,858.40
Actual 2020 Revenue	\$ 243,299.90
Difference (+/Under)	\$ (87,558.50)
Estimated Adjusted Total Expenditures	\$ 340,057.50
Actual 2020 Expenditures	\$ 70,631.40
Difference (+/Under)	\$ 269,426.10

# Memorandum

**To:** LUC Executive Committee

**From:** Scott Schmid  
TCC Transportation Director

**Phone** 937-521-2133  
sschmid@clarkcountyohio.gov

**Re:** RTPO Planning Report

**Date:** April 2, 2020, Amended April 3, 2020

**The following are items for discussion at the April 9 LUC Executive Committee Meeting**

## **FY2021-2024 Regional Transportation Improvement Program**

The RTIP is a four-year planning document developed to reflect the investment priorities of the Statewide Transportation Improvement Program (STIP) for the LUC Transportation Planning Region. This document also serves to reflect the continuing, cooperative planning effort to advance the transportation needs of the region. It is a comprehensive and financially-constrained listing of regional transportation projects scheduled for implementation within the next four years. The program of projects included in the RTIP maintains a balance of local and regional needs and includes projects from all modes of transportation including highways, transit, rail, bicycles and pedestrians.

The second draft, or public involvement draft, was submitted to ODOT on March 27 and made available on the LUC website. This second draft has also been made available to the public for comment during the STIP/RTIP Public Involvement Period that runs through April 10. A virtual public open house was conducted on March 31 by LUC staff.

The final RTIP document will be presented at the May 14 LUC Executive Committee meeting for adoption.

## **FY 2021 Planning Work Program**

The draft RTPO FY2021 Planning Work Program has been prepared by TCC Staff and is available for review on the LUC website. The Planning Work Program is the document that discusses the transportation planning activities to be completed in the fiscal year and the budget and funding associated with the work.

TCC staff has received no comments on the draft PWP and there will be no changes made to the final document. The final PWP document will be presented at the May 14 LUC Executive Committee meeting for adoption.

## **Corridor/Intersection Project Updates**

- Indian Lake Intersections Study
  - TCC staff coordinated a video conference on March 31 on conceptual improvements to several intersections. LUC staff, Village of Russells

Point, Logan County Engineer, and ODOT District 7 were participants. The study consultant team will use the meeting to refine alternatives for additional discussion. Additional outreach will be conducted with the Village of Lakeview.

- LOG 33 and LOG 274 intersection
  - TCC staff compiled additional crash data for the intersection and reviewed previously conducted studies. TCC staff is continuing to work with ODOT District 7 on developing countermeasures for the intersection.
- LOG 287 near NEX corridor/turn lane improvements
  - TCC staff had scheduled traffic counts for the corridor the week of March 23. TCC staff has postponed data collection at this time due to the impact of stay-at-home orders on traffic. TCC staff will revisit this issue when traffic levels return to normal conditions.

Most ODOT sponsored or transportation adjacent conferences and in-person trainings scheduled through early summer have been cancelled.

**FY 2020 Budget**

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.67	\$ 71,573.54	27%	\$ 6,971.11	\$ 26,819.13
625.11 RTPO Planning (fy19)	\$ 53,000.00	\$ 20,043.56	62%		\$ 32,956.44

## Projects in Union County under Construction or to be Sold by 12/31/20

Project Name	PID	Primary Work Category	Project Description	Sale Date	Award Date	Estimated End Constr	Estimated Constr Cost or Award Amount
UNI-42-4.51/4.68	109519	Intersection Improvement (Safety)	Improve safety and congestion at the US 42/US 33 interchange by widening the off ramps to provide turn lanes and installing signals. This PID is for construction only. The PE and DD is covered under PID 107822.	07/02/20	07/13/20	11/01/21	\$1,574,161
UNI SR 739 14.740	110094	Roadway Minor Rehab	UNI-739-14.74 to 25.81 and UNI-37-1.95 to 2.2; SR 31 to Marion Co Line (Overlaps with UNI 37)UNI 739 and UNI 37 Preventative Maintenance ProjectChip seal with bridge deck cleaning/sweeping and upgrade guardrail as needed.	07/16/20	07/27/20	09/15/21	\$914,000
UNI US 33I 0.000	110385	Roadway Minor Rehab	UNI-33I-0.00 to 0.51; CR-133 to Pavement BreakUNI 33I - Median/drainage improvement and resurfacing projectResurfacing project to include: ? Removal of existing curb and raised median on US33I? Asphalt overlay and profile adjustment to 0.51 mi. On US 33I in Union County beginning at County Rd. 133 (Northwest Pkwy) (SLM 0.00) and ending at the Marysville corp. (SLM 0.51). Minor bridge maintenance on various structures within the project limits. ? Construct concrete median pier protection on US 33I for ove rhead structures UNI-33-0879L UNI-33-0879R.	10/01/20	10/12/20	11/01/21	\$990,000
UNI/DEL/MAR-4/37-Var Parts 1&2	110585	Roadway Minor Rehab	UNI-4-24.35-26.25 (~TR-186 to entering Delaware County), DEL-4-0.00-1.98 (leave Union County to entering Marion County), MAR-4-0.00-1.79 (leave Delaware County to Pavt Break) & UNI-37-6.54-6.90 (Gill St to Tawa Rd - Richwood OPWC)AC Overlay with Repairs:DEL-4-0.00-1.98UNI-4-24.35-26.25AC Overlay without Repairs:MAR-4-0.00-1.79UNI-37-6.54-6.90	10/15/20	10/26/20	09/15/21	\$1,910,000
<b>Current Projects Under Construction</b>							
UNI Franklin Street Enhancement	104168	Shared Use Path	Provide street lighting, benches, trash receptacles, and brick pavers	05/02/19	05/09/19	06/30/20	909,961.80
LOG/UNI/FRA-33 Sm Mob Infrastruc	106769	Transport System Mgmt and Ops (TSMO)	Develop Smart Mobility Technology by installing roadside infrastructure improvements along US-33 to allow for future connection of Roadside Devices.	07/25/19	08/01/19	07/31/20	3,691,199.40
UNI-4/37-13.61/5.30	107808	Roadway Minor Rehab	General/Urban System Paving:AC Overlay without Repairs:UNI-4-13.61-14.07UNI-4-23.62-24.35AC Overlay with Repairs:UNI-4-14.07-23.62UNI-37-5.30-5.83	06/20/19	06/27/19	06/30/20	2,039,654.38
UNI SR 739 0.630	109069	Roadway Major Rehab	UNI-739-0.63 to 5.94; Honda Parkway to SR-347UNI-739 Major General Rehab ProjectFull-depth concrete pavement patching and a 3.25? asphalt overlay. Upgrade guardrail as needed.	03/12/20	03/19/20	10/15/20	5,868,134.12

**CHP/LOG County Projects**  
**Award Dates: 10/01/19 to 05/30/22**

4/2/2020

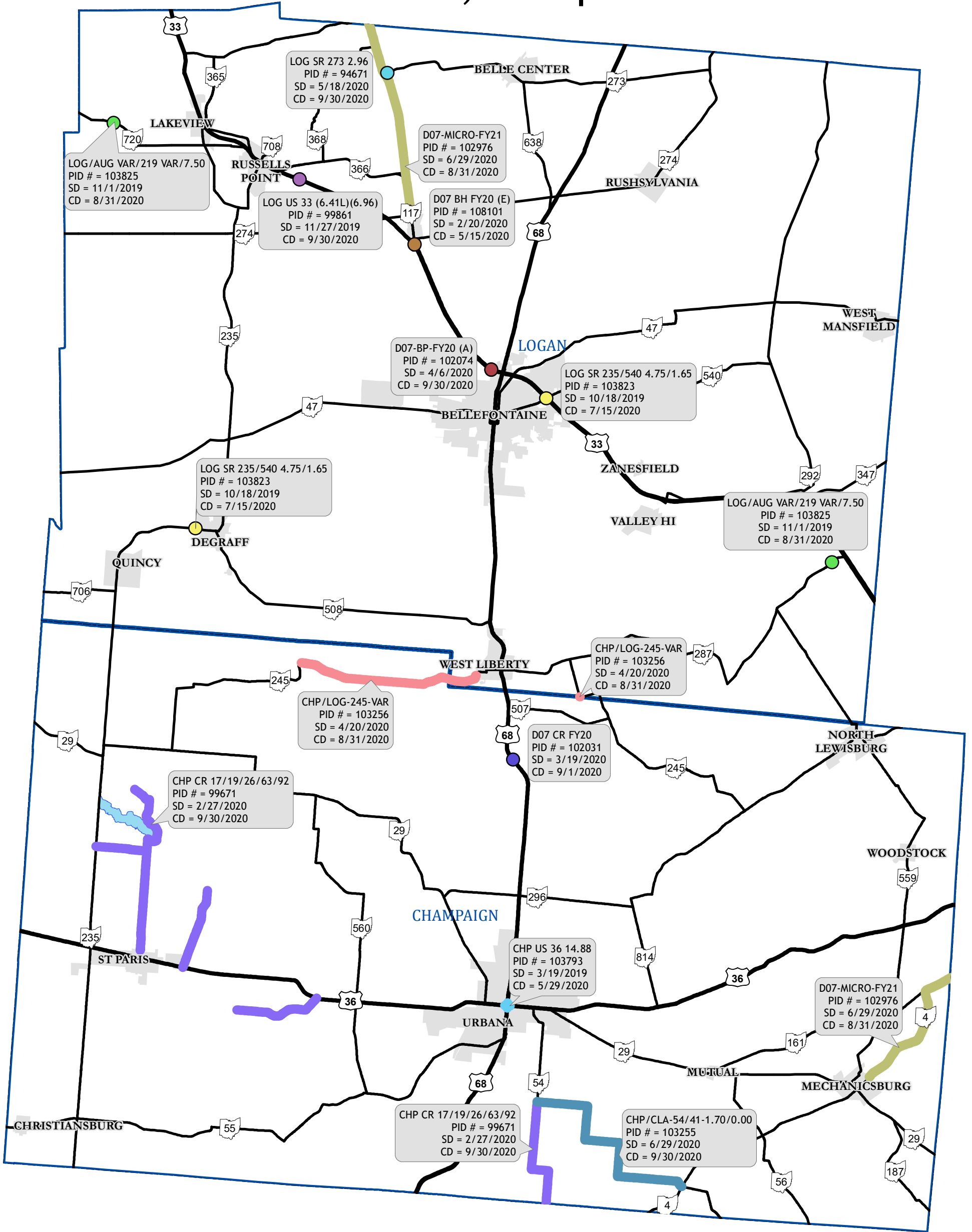
PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	SALE DATE CURRENT	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
103823	LOG SR 235/540 4.75/1.65	Bridge Preservation	Bridge repair.LOG-235-04.75: Remove and replace asphalt wearing surface and waterproofing. Remove Polymer Modified Expansion Joints. Re-grout keyways between box beams. Extend new waterproofing onto approach slabs. Saw and seal over the expansion joints and over the piers in lieu of new Polymer Modified Expansion Joints.LOG-540-01.65: Place New SDC wearing surface using hydrodemolition. Refurbish, Reset, and repaint Bearings. Reface parapet walls. Replace rubber strip seals or replace expansion joints. Patch or replace top of backwalls at expansion joints. Repaint end frames and ends of the beams. Patch returns on abutment-Right Forward Spall.	LOG-235-4.75 - SFN 4601963/LOG-540-1.65 - SFN 4603737	10/10/2019	10/18/2019	10/18/2019	7/15/2020	AWARD \$966,677.64
103825	LOG/AUG VAR/219 VAR/7.50	Bridge Preservation	Bridge Repair.LOG-287-10.58: Reface abutments using self-consolidating concrete (SCC). Rebuild deck corners when refacing abutments. Encase pier columns.LOG-720-1.14: Remove asphalt wearing surface and waterproofing. Bridge deck repair and overlay with SDC using hydro-demolition. Rebuild deck corners. Rebuild/repair left deck edge. Reface abutments using anodes and self-consolidating concrete (SCC). Encase pier columns. Patch pier caps. Rebuild wingwalls.AUG-219-7.50: Remove asphalt wearing surface and waterproofing. Bridge deck repair and overlay with SDC using hydro-demolition. Rebuild deck corners. Rebuild deck edges and upgrade railing. Reface abutments using anodes and self-consolidating concrete (SCC). Encase pier columns. Rebuild right forward wingwall.	LOG-287-10.58 - SFN 4602919/LOG-720-1.14 - SFN 4604172/AUG-219-7.50 - SFN 0603279	10/24/2019	11/1/2019	11/1/2019	8/31/2020	AWARD \$612,720.33
99861	LOG US 33 (6.41L)(6.96)	Bridge Preservation	Br. No. Log-33-0641L, SFN 4600215 - Remove the existing substructure.Br. No. LOG-33-0696, SFN 4600274 over Cherokee Creek - Deck replacement converting the abutments to semi-integral type.	Br. No. LOG-33-0641 L, SFN 4600215; Br. No. LOG-33-0696, SFN 4600274	11/21/2019	11/27/2019	11/27/2019	9/30/2020	AWARD \$1,068,380.01
99757	LOG CR 21 1.00	Bridge Preservation	Replace the existing bridge on a new alignment allowing existing bridge to remain.	Br. No. LOG-CR 21-0100; SFN 4631838	2/13/2020	2/20/2020	2/20/2020	11/15/2024	AWARD \$1,838,031.93
108101	D07 BH FY20 (E)	Bridge Preservation	Patch bridge decks and seal with either SRS or GFR.	Various bridges in the district	2/13/2020	2/20/2020	2/20/2020	5/15/2020	AWARD \$201,181.14
99671	CHP CR 17/19/26/63/92	Roadway Minor Rehab	Milling and filling various routes within the county with asphaltic concrete.	CR 63 SLM 0.00 to 1.52; CR 92 3.72 to 7.23; CR 17 SLM 6.91 to 9.53	2/20/2020	2/27/2020	2/27/2020	9/30/2020	AWARD \$2,201,553.77
102031	D07 CR FY20	Culvert Preservation	Culvert repairs as follows: DAR-36-0043 (CFN 190360010), replace 4'x6' box culvert DAR-36-1389 (CFN 190360495), replace headwalls & wingwalls MER-49-1709 (CFN 540490405), replace 72" CMP CHP-68-1412 (CFN 110680220); rebuild inlet headwall	DAR-36-0043, DAR-36-1389, MER-49-1709, CHP-68-1412	3/12/2020	3/19/2020	3/19/2020	9/1/2020	AWARD \$282,997.00
102074	D07-BP-FY20 (A)	Bridge / Culvert Maintenance	Paint existing steel superstructure and seal necessary concrete surfaces.	Various Bridges in DAR and LOG counties	3/26/2020	4/6/2020		9/30/2020	\$1,120,713.15
103256	CHP/LOG-245-VAR	Roadway Minor Rehab	Asphalt concrete overlay	CHP SR 245 SLM 6.16 to 10.72 - LOG SR 245 SLM 0.00 to 0.87	4/9/2020	4/20/2020		8/31/2020	\$1,110,742.93
108054	D07 Sign FY20	Traffic Control (Safety)	Project to replace deficient guide signs at various locations in Montgomery, Miami, & Clark County. In addition, wrong way signs will be placed at various interchanges throughout the district.	District wide	4/23/2020	5/4/2020		5/31/2021	\$1,361,815.86
94671	LOG SR 273 2.96	Culvert Preservation	Replace twin concrete elliptical culverts.	LOG-273-0296, SFN 4602358	5/7/2020	5/18/2020		9/30/2020	\$249,281.43
103255	CHP/CLA-54/41-1.70/0.00	Roadway Minor Rehab	Asphalt concrete overlay with repairs.	CHP SR 54 SLM 1.70 to 8.28 - CLA SR 41 SLM 0.00 to 3.61	6/18/2020	6/29/2020		9/30/2020	\$1,415,357.20
102976	D07-MICRO-FY21	Roadway Minor Rehab	Resurfacing	Various locations in CHP, LOG & SHE	6/18/2020	6/29/2020		8/31/2021	\$1,152,769.88
102319	LOG-CR VAR PM FY2021	Traffic Control (Safety)	Upgrade existing pavement marking to a longer lasting material or upgraded specification..	Various county roads in Logan County	7/2/2020	9/2/2020		9/15/2021	\$209,411.89
101175	LOG US 33 15.67	Roadway Minor Rehab	Microsurface US 33 in Logan County.	LOG US 33 SLM 15.67 to 21.52	12/17/2020	12/28/2020		6/30/2021	\$1,495,000.00
109332	LOG ODNr Indian Lake State Park	Parks	ODNR project to resurface Indian Lake State Park campground	Indian Lake State Park Campground	1/14/2021	1/25/2021		1/31/2021	\$440,000.00
109708	D07-CHIP-FY21 (B)	Pavement Maintenance	Chip seal various routes in D7	Various routes in D7 (Counties: CHP, LOG, MIA)	2/11/2021	2/22/2021		3/1/2021	\$675,000.00
113075	LOG-VAR-VAR	Pavement Maintenance	Crack seal various routes within Logan County	Various routes in LOG county	2/11/2021	2/22/2021		7/1/2021	\$225,000.00



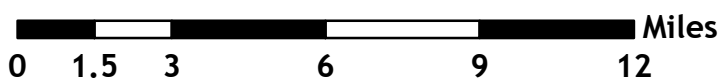
102321	LOG-CR VAR GR FY 2021	Guardrail / Roadside Maintenance	Install new guardrail and upgrade existing guardrail and end treatments on various county roads.	Various county roads in Logan County	1/20/2020	3/2/2021		11/30/2021	\$288,500.00
104893	CHP 36/29 15.05/21.07	Roadway Minor Rehab	Pavement planing and resurfacing of US 36 and SR 29 within the City of Urbana.USR 36 from Locust Street (SLM 15.05) to Berwick (SLM 16.25) - SR 29 from SLM 21.07 to 21.17	US 36 SLM 15.05 to 16.25 and SR 29 SLM 21.07 to 21.17	2/25/2021	3/8/2021		3/31/2021	\$375,000.00
107427	CHP-29/296-10.08/0.00	Roadway Minor Rehab	AC Overlay	CHP-29 SLM 10.08 to 15.72 - CHP-29 SLM 15.72 to 18.55 - CHP-296 SLM 0.00 to 10.52	2/25/2021	3/8/2021		3/31/2021	\$2,840,000.00
109333	CHP ODNR Kiser Lake State Park	Parks	ODNR project in Kiser Lake State Park for Culvert Lining	Kiser Lake State Park	3/11/2021	3/22/2021		3/31/2021	\$66,000.00
105901	LOG SR 540 0.10	Roadway Minor Rehab	Mill the existing pavement and replace with asphalt concrete, place pavement markings, pavement repair, and RPMs.Project is an Urban Paving Project.	SR 540 SLM 0.10 to SLM 1.59 - US 68 SLM 8.50 - 8.59	6/17/2021	6/28/2021		10/15/2021	\$400,000.00
113074	D07-PAVE-FY22	Pavement Maintenance	Perform concrete pavement repairs on various roadways within the district. Ready to pave project.	Various routes in CLA-CHP-LOG counties	10/1/2021	10/1/2021		7/1/2022	\$750,000.00
105411	CHP/SHE VAR/VAR	Bridge Preservation	Project to overlay various structures using hydrodemolition and various repairs to the substructure units in Champaign and Shelby Counties	CHP-29-0264 - SFN 1100254 - CHP-245-04.03 - SFN 1102435 - CHP-560-0541 - SFN 1103369 - SHE-589-01.62 - SFN 7503210	12/2/2021	12/13/2021		8/19/2022	\$465,000.00
99855	LOG SR 287/VAR 00.68/VAR	Bridge Preservation	LOG-287-0068, SFN 4602730 over Macochee Crk - Rebuild deck edges with anodes. Remove and replace asphalt wearing surface and waterproofing. Reface abutment walls (no anodes). Encase pier columns, rebuild wingwalls and seal concrete work.LOG-287-0885, S FN 4602889 over Little Darby - Rebuild deck edges with anodes. Remove and replace asphalt wearing surface and waterproofing. Reface abutment walls (no anodes). Encase pier columns, rebuilds wingwalls, seal concrete work and patch pier cap with SCC.LOG- 368-0075, SFN 463486 over S. Fork Miami Rvr - Rebuild deck edges with anodes. Encase pier columns and seal concrete work.On LOG-292-16.27 - Remove all asphalt and place new SDC overlay using hydrodemolition. New deck edge on left side. Patch abutment walls with SCC no anodes. Encase Pier columns. Rebuild wingwalls. Fix minor slope erosion.	Br. Np. LOG-287-0068/Br. No. LOG-287-0885/Br. No. LOG-368-0075/Br. No. LOG-292-16.27	12/16/2021	12/27/2021		12/28/2021	\$526,700.00
107442	CHP-161-0.00	Roadway Minor Rehab	AC overly with repairs	CHP SR 161 SLM 0.00 to 7.10	1/1/2022	1/1/2022		1/2/2022	\$2,067,520.00
107462	D07 CHIP FY22	Roadway Minor Rehab	Chip seal	Various routes in AUG,CHP, CLA & SHE counties	1/1/2022	1/1/2022		1/2/2022	\$1,357,168.00
109783	CHP-PAVE-FY22	Roadway Minor Rehab	Resurface the existing roadway with asphalt concrete (2.00").	CHP-29 SLM 2.36 to 2.68 - US36 SLM 17.23 to 19.48 - SR 235 SLM 11.19 to 12.27 & SLM 12.59 to	1/1/2022	1/1/2022		1/2/2022	\$2,278,896.00
103822	LOG-33-15.96/20.80	Bridge Preservation	Bridge repair.LOG-33-20.80 L - Place new LMC wearing surface using hydrodemolition. Replace torn expansion joint strip seals. Refurbish and reset abutment bearings. Patch or reface parapets. Repair abutment spalling.LOG-33-20.80 R - Place new LMC wear ing surface using hydrodemolition. Investigate/evaluate expansion joint strip seals (Silicoflex installed 2016) for replacement. Investigate refurbishing and resetting abutment bearings. Patch or reface parapets. Epoxy inject abutment vertical cracks. LOG-33-15.96 R - Latex Modified Concrete wearing surface overlay to deck using hydro demolition. Patch along expansion joint using LMC when doing overlay. Seal parapet walls. Reset out of adjustment bearings. Investigate epoxy injection for abutment walls. Patch pier column spalling using SCC and anodes.	LOG-33-20.80 L/R - SFN 4600908/4600916 - LOG-33-15.96 R - SFN 4600835	1/1/2022	1/1/2022		1/2/2022	\$1,428,000.00
110591	LOG/CHP-245-0.87/10.72	Roadway Minor Rehab	Resurfacing	LOG-245 SLM 0.87 to 5.84 - CHP-245 SLM 10.72 to 10.81	1/1/2022	1/1/2022		1/2/2022	\$2,202,982.00
103819	CHP SR 29/VAR 25.82/VAR	Bridge Preservation	Bridge RepairCHP-29-2582: replace deck edges, wingwalls, resurface abutments, encase piers.CHP-54-4.18: Remove asphalt wearing surface and waterproofing. Place SDC overlay using hydrodemolition. Fix erosion along deck ends and coat exposed floor reinforcing steel with zinc paint. Reface abutments with anodes, encase piers and rebuild deck corners and wing walls.CHP 187-02.55: deck overly, patching/refacing/encasement to the substructure.	CHP-29-25.82 - SFN 110548, CHP 54-04.18 - SFN 1101323, CHP-187-0255 - SFN 1102281	2/17/2022	2/28/2022		3/2/2022	\$550,000.00
105345	LOG-347-3.63	Roadway Minor Rehab	AC overlay without repairs.	LOG-347 SLM 3.63 to 5.73	4/1/2022	4/1/2022		4/2/2022	\$960,960.00
107482	CHP-55-0.23	Roadway Minor Rehab	AC Overlay with repairs, curb ramps	CHP SR 55 SLM 0.23 to 8.49	4/1/2022	4/1/2022		4/2/2022	\$3,005,312.00
101155	LOG US 33 25.60	Roadway Minor Rehab	Mill and fill the existing pavement on US 33 in Logan County with Asphalt Concrete and perform pavement repairs.	LOG US 33 SLM 25.60 to 29.65	3/24/2022	4/4/2022		4/5/2022	\$2,864,160.00
104834	LOG-CR VAR PM FY2022	Traffic Control (Safety)	Upgrade existing pavement marking.	Various county roads in Logan County	9/7/2310	3/2/2022		9/30/2022	\$144,200.00

# Logan & Champaign County Projects

## Local and ODOT-let, Completion Date 2020

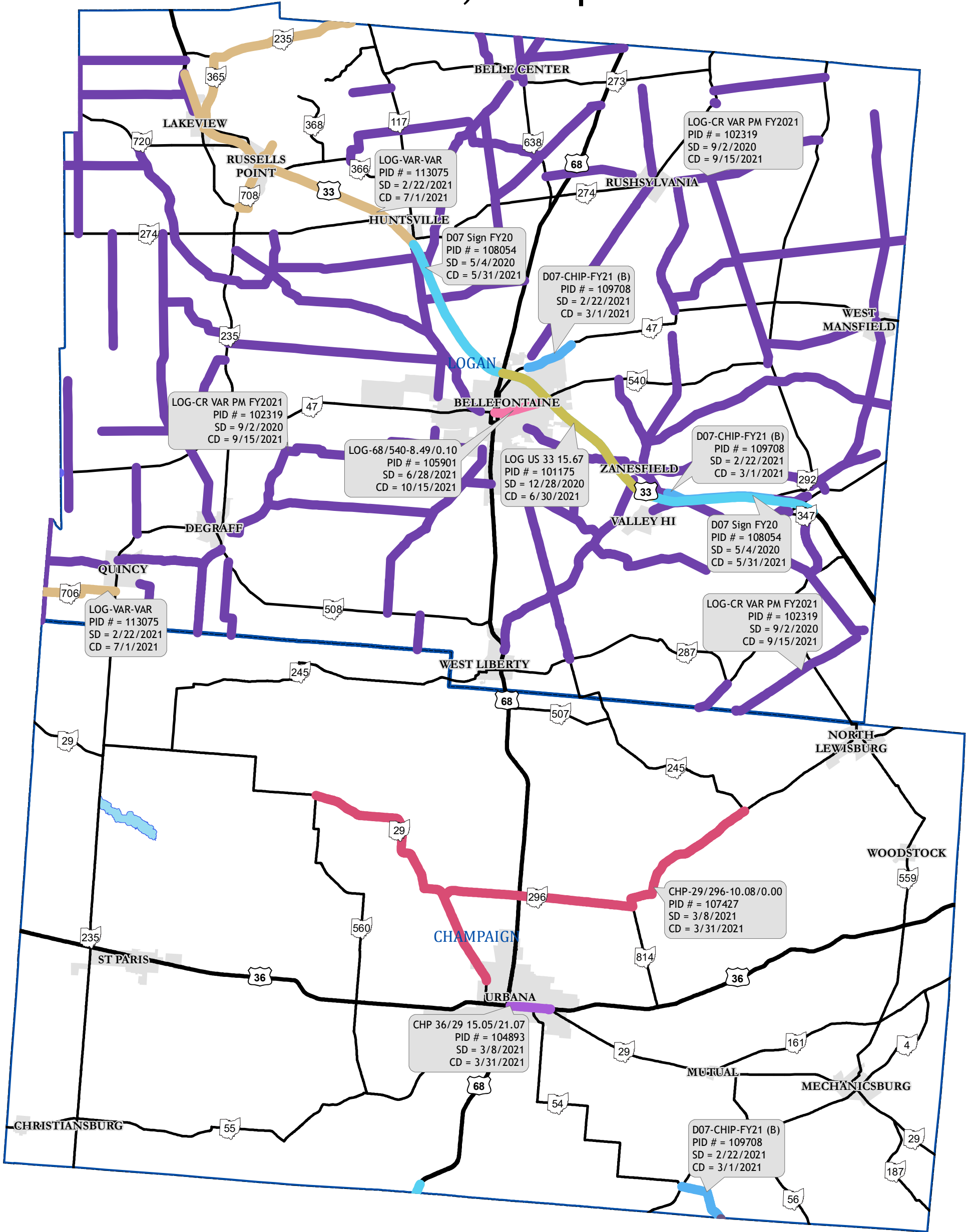


2020 projects	PID_NBR	Route Type
● 102074	● 99671	— US Route
● 103823	● 102976	— State Route
● 94671	● 103255	○ Lakes/Ponds
● 99861	● 103256	○ Corporation Limits
● 108101	● 103793	
● 102031		

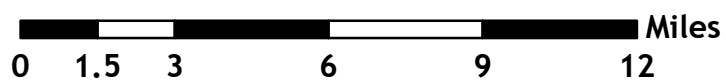


# Logan & Champaign County Projects

## Local and ODOT-let, Completion Date 2021



<b>2021 projects</b>	<span style="color: red;">█</span> 107427	<b>Route Type</b>
<b>PID_NBR</b>	<span style="color: cyan;">█</span> 108054	<span style="border-bottom: 1px solid black; width: 20px; display: inline-block;"></span> US Route
<span style="color: yellow;">█</span> 101175	<span style="color: lightblue;">█</span> 109708	<span style="border-bottom: 1px solid black; width: 20px; display: inline-block;"></span> State Route
<span style="color: purple;">█</span> 102319	<span style="color: blue;">█</span> 111767	<span style="border: 1px solid lightblue; width: 10px; height: 10px; display: inline-block;"></span> Lakes/Ponds
<span style="color: magenta;">█</span> 104893	<span style="color: orange;">█</span> 113075	<span style="border: 1px solid grey; width: 10px; height: 10px; display: inline-block;"></span> Corporation Limits
<span style="color: pink;">█</span> 105901		





**NOTICE**

ISSUED  
April 9, 2020

**Contact:** Bradley Bodenmiller  
Director  
LUC Regional Planning Commission  
(937) 666-3431

\*\*\*\*\*

**LUC STAFF PERFORM ESSENTIAL GOVERNMENT FUNCTIONS.**

Beginning at midnight March 23 through April 6, 2020, a Stay at Home Order was issued by the Governor. It contains numerous exceptions to the mandate. Section 10 on page 4 of the Order exempts "Essential Governmental Functions". The order states:

"Essential Government Functions means all services provided by the State or any municipality, township, county, political subdivision, board, commission or agency of government needed to ensure the continuing operation of the government agencies or to provide for or support the health, safety and welfare of the public, and including contractors performing Essential Government Functions. Each government body shall determine its Essential Government Functions and identify employees and/or contractors necessary to the performance of those functions.

On March 23, 2020, the Union County Commissioners issued "Guidance on ODH's March 22, 2020, Stay at Home Order". The guidance advised:

"The Order contemplates that your offices and ours [the County's] will remain functioning. We interpret that to mean open for business. However, it makes sense to decrease some services and reduce in-office staffing to minimize the spread of COVID-19."

LUC essential employees include staff members Bradley Bodenmiller, Heather Martin, and Aaron Smith. Beginning March 16, these staff were directed to work remotely from home and directives were issued via email on March 16 and updated on March 19, 2020. Per the March 19 email, Heather Martin and Aaron Smith were not to drive anywhere for work without requesting and receiving approval via email from the LUC Director, Bradley Bodenmiller. As early as March 18<sup>th</sup>, staff traveling for work began reporting temperatures to the LUC Director and the LUC Director began reporting temperatures to the LUC Treasurer. Approval to travel for work and/or reporting of temperatures will continue until recommended discontinued by the State and/or Union County.

By March 24, 2020, all staff had signed and obtained approved Telecommuting Acknowledgements. This is a new, recommended Union County policy document.

Beginning at 11:59 PM April 6 through May 1, 2020, the Stay at Home Order was extended. It elaborates on requirements for businesses and governments.



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

In the event staff cannot work remotely, strategies will be used to reduce likelihood of spreading the disease. This includes, but is not limited to, off-setting shift hours or days for staff and/or social distancing. In-person, non-mandatory activities should be delayed until the resumption of normal operations.

Staff are expected to keep people safe as described in the March 23, 2020, Union County Commissioners "Guidance on ODH's March 22, 2020, Stay at Home Order":

"Keeping people safe" means including social distancing (6 feet between each person) for both employees and the public. The fewer people who are at work, the easier it will be to maintain social distancing. If in-person meetings are not needed, staff will not hold them. If face-to-face meetings with the public are not needed, telephonic or virtual meetings will be held. Staff are to take their temperatures before traveling for work, following the guidelines sent by Union County HR (Ginger Yonak) March 22 and reported requirements outlined by the LUC Director. Sick staff, especially those experiencing symptoms, need to stay home. Staff at work are to follow all handwashing and sanitization procedures recommended by the Department of Health and the CDC. Staff are to clean and disinfect frequently touched surfaces daily.

LUC leases space from and contributes to the maintenance and cleaning of the James A. Rhodes Conference Center (JARCC) at TRC. Cleaning has been increased since March 2020 and certain additional screening is being required of visitors. Due to pandemic, the JARCC may be closed to the public from time to time.

\*\*\*\*\*

## **ESSENTIAL GOVERNMENTAL FUNCTIONS.**

LUC essential employees (staff) perform Essential Government Functions to support Essential Business and Operations including but not limited to:

### *LUC Committees.*

The LUC Executive Committee is the policy and decision-making board for the Regional Planning Commission. The Executive Committee is a 28-member committee. There is a President, First Vice President, Second Vice President, Treasurer, and Secretary. There are two ex-officio members, those being a representative from ODOT District 6 and a representative from ODOT District 7. It's activities are Essential Government Functions.

As a result of House Bill 197, all LUC Committees may now conduct public meetings (and any hearings) via teleconference, video conference, or any similar electronic technology for the duration provided by the Bill.

### *Land Use.*

In townships, zoning may be established in the interest of public health and safety. In municipalities, zoning may be established in the interest of public health, safety, convenience, comfort, prosperity, and/or general welfare. LUC assists its member governments in

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

administration of zoning regulations. As of March 2020, LUC has a membership of 62 governmental organizations. This is a primary function of LUC.

Prior to an LUC Executive Committee meeting, it is customary for staff to generate a recommendation and, also, for the LUC Zoning & Subdivision Committee to meet and generate a recommendation. Statutory timelines are required to be followed.

It is not unheard of that a zoning commission, having yet to receive a recommendation from a regional planning commission, would move to continue its public hearing to a later date in order to allow time for a regional planning commission to meet and generate a recommendation. In the event there is no LUC Executive Committee quorum, both the staff and Zoning & Subdivision Committee recommendations could be forwarded to the entity requesting a recommendation from the Regional Planning Commission.

In the event the primary staff member is unable to perform these duties due to an emergency, multiple staff members have generated reports and multiple staff members are able to take questions and resolve technical support issues. LUC Committees are comprised of local government officials with the knowledge and expertise required to generate recommendations.

### *Subdivision Regulations.*

Subdivision regulations secure and provide for the coordination of the streets within a subdivision with existing streets and roads or with existing highways, for the proper amount of open spaces for traffic, circulation, and utilities, and for the avoidance of future congestion of populations detrimental to the public health, safety, or welfare. LUC provides technical support to incorporated areas and has platting authority in unincorporated area. As of March 2020, LUC has a membership of 20 incorporated members, 39 unincorporated members, and 3 counties. This is a primary function of LUC.

Subdivision applications are received by LUC staff. All staff members have, at one time or another, received a subdivision plat application. These applications come with a checklist the applicant is required to complete. Applications are forwarded within 5 days to reviewing agencies by LUC staff. Although it is customary to do this via hardcopy, it is possible to utilize the LUC website and email to distribute a subdivision application electronically.

According to the Subdivision Regulations, the LUC Executive Committee President or the President's designee may sign a subdivision plat. According to ORC 711, the Secretary of the Commission shall issue the Commission's decision in writing. The designated representative is the LUC Director/LUC Executive Committee Secretary. In the event of an absent Director/Secretary, the President may sign a subdivision plat or choose to designate another individual. It is preferred that the individual be either the President or Secretary.

### *Community Development Block Grant (CDBG).*

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## Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

The Community Development Block Grant (CDBG) program is a federal program, which provides communities with resources to address a wide range of unique community development needs. LUC does not receive a CDBG grant directly, but assists with administration through a contract basis. Both the grant and contracts LUC holds to administer the grant include deadlines and requirements that must be met. Penalties for noncompliance range from corrective action and administrative remedies to repayment of the grant award.

As of March 2020, LUC administers the Champaign County CDBG program through a contract. In the event the primary staff member is unable to perform these duties due to an emergency, both the Operations Manager and LUC Director have performed duties related to this grant. LUC member communities and the State's Office of Community Development are also familiar with the program and can serve as guides to any staff member filling-in.

### *Fair Housing.*

The Fair Housing program affirmatively furthers Fair Housing, an act prohibiting discrimination against any person because of race/color, national origin/ancestry, gender, disability, religion, familial status, or military status. It includes outreach, training, and a toll-free number for residents to file a complaint to provide support for people who feel they've been discriminated against. This program is a requirement for communities receiving CDBG grants, which includes each county and the City of Marysville. Contracts lay-out the timing of required actions by LUC.

As of March 2020, LUC administers 3 county Fair Housing programs and 1 municipal program.

The Analysis of Impediments (AI) is a required document of the Fair Housing Program. Existing AIs can serve as a model for other staff members in the event of an emergency.

All staff members have been involved, in one way or another, in providing Fair Housing trainings, the creation of AIs, and receiving Fair Housing calls.

### *Land Bank.*

Land banks provide counties with the much-needed ability to quickly acquire foreclosed and vacant property. Land banks can safely hold distressed property, clean its title, and prepare it for a better day. The goal is to secure vacant properties—which would otherwise attract crime, lower neighboring home values, and incur public services costs—so that they can be put to better use in the future.

LUC assists with administration of the Logan County Land Bank through a contract basis. The Board works with multiple attorneys and LUC has worked with the Board to establish policies and procedures and it could function, although not as well, on its own. In the event the primary staff member is unavailable, other staff members have assisted the Land Bank in the past and are familiar with blighted properties and land banks generally.

### *Census.*

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# Logan-Union-Champaign regional planning commission

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LUC has a long history of involvement with the United States Census. Phases of the Census require input and responses by established deadlines. Failure to act results in less input from local stakeholders on the Census.

As of March 2020, LUC participated in Complete Count Committees (CCCs) and all 3 Participant Statistical Area Programs (PSAP). CCC meetings are able to be performed telephonically. CCCs are able to operate without staff and all 3 PSAP submittals occurred during 2019.

### *Administrative Functions.*

Administrative functions are a requirement of any office environment. Receiving invoices, paying bills, purchasing, payroll, and other similar functions require prompt attention and timely responses. Failure to meet administrative deadlines results in outstanding debts and an unpaid workforce. As of March 2020, LUC administers estimated expenses of \$350,057.50. This is a primary function of LUC.

In the future, LUC's plan is to do cross-training. In the meantime, it is possible for the LUC Director or LUC Treasurer to reach-out to the County administration department for assistance in the event the Operations Manager is unable to act.

### *Area-Wide Grant Clearinghouse.*

LUC acts as an Area-Wide Grant Clearinghouse for applicants who request federal and state assistance for selected projects. These programs require prompt attention and timely responses. Failure to meet these deadlines may create a deficiency in applications.

As of March 2020, LUC continues to act as an Area-Wide Clearinghouse. Action on applications requires Executive Committee action.

### *RTPO.*

In 2016 LUC was designated by Governor Kasich as one of five rural agencies in the state known as a Regional Transportation Planning Organization (RTPO). This program allows LUC to participate in transportation planning, somewhat mirroring the process that currently happens in major metropolitan areas through the designated Metropolitan Planning Organizations (MPO's). LUC achieved the first main goal of the RTPO by completing and adopting a Transportation Plan for Logan and Champaign Counties. Union County is part of a different and newly emerging RTPO.

These organizations receive transportation planning monies from the State. The stipulations and contract associated with an RTPO include deadlines, deliverables, and requirements that must be met. Penalties for noncompliance range from corrective action and administrative remedies to repayment of the grant award.

As the Logan and Champaign County RTPO continues to evolve from a pilot to permanent program, LUC realizes it needs to build its capacity as a transportation planning agency while continuing to deliver its core land-use related services. A partnership has been entered

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# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

between LUC and the Clark County-Springfield Transportation Coordinating Committee (TCC) to accomplish this. You can learn more about TCC here: <http://www.clarktcc.com/> LUC retains its identity and local decision making as an RTPPO while TCC is contracted to perform transportation planning activities and interface with the Ohio Department of Transportation and the Federal Highway Administration.

The LUC Director is generally familiar with the requirements of this program and there are multiple staff members at TCC who assist LUC in administering this program. The LUC Executive Committee is the policy and decision-making board for the RTPPO.

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**ATTACHMENTS INCORPORATED.**

Email (03-19-2020 @ 12:23 PM) "Schedule for this week – Working from home" is hereby incorporated into this document.

Email (03-22-2020 @ 3:14 PM) from Union County HR "Take Your Temperature Before Reporting to Work - Follow Up" is hereby incorporated into this document.

The current COOP is hereby incorporated into this document.

\*\*\*\*\*

## Brad Bodenmiller

---

**From:** Brad Bodenmiller  
**Sent:** Thursday, March 19, 2020 12:23 PM  
**To:** Aaron Smith; Heather Martin  
**Subject:** RE: Schedule for this week - Working from home

I've updated this list. Where something has a strike-through, it is canceled or completed. Where something is bold, it's new.

1. Everyone is to work from home. **We'll communicate through email, phone, and Teams (no one has to use the webcam feature). If you need something from the office, need to drive somewhere for work, or** If there is a meeting you feel is important that you should be attending, please **request and receive approval from** ~~clear it with me through email~~ **first**. Meetings we discussed ~~today~~ **previously** are addressed in this email.
2. ~~Aaron will email + mail Salem Twp (C) decision letter out today or tomorrow.~~ **(Completed.)**
3. ~~Aaron will attend Dover Twp (U) Board of Trustees meeting tonight.~~ **(Completed.)**
4. ~~Aaron will try and get Bokescreek Twp (U) books dropped off to the Fiscal Officer. If not, he'll drop them off before the meeting start.~~ **(Completed.)**
5. Aaron will call-in to the Salem Twp (C) Zoning Commission meeting.
6. ~~Aaron will not attend the Johnson Twp (C) Zoning Commission meeting.~~ **(Meeting moved to April for the time-being.)**
7. ~~Brad will email + mail both subdivision decision letters out today or tomorrow.~~ **(Completed.)**
8. ~~Brad will be in the office Thursday for subdivision plat submittals.~~ **(Completed.)**
9. ~~Brad will check mail on Thursday the 19<sup>th</sup>.~~ **(Completed.)**
10. Brad will follow-up on the Indian Lake Stakeholder meeting. **This meeting will be a Skype or conference call.**
11. Brad will follow-up on Johnson Twp (C) Zoning Commission regarding their meeting. **(Meeting moved to April for the time-being.)**
12. Heather will check our phones twice a day at 11:00 AM and 3:00 PM and communicate voicemails through email. She will try to set a temporary voicemail message.
13. ~~Heather email + mail out March Executive Committee minutes today or tomorrow.~~ **(Completed.)**
14. ~~Heather~~ **Brad** will do deposits on Friday for subdivision checks.
15. ~~Heather will attend Fair Housing training in Village of Magnetic Springs (U).~~ **(Canceled—Don't drive to this building to put a cancellation notice up. People will figure-it-out.)**
16. ~~Heather will be available at the meeting start for the Fair Housing Training in City of Marysville (U). If weather requires reschedule, she'll set up a 1-on-1 training.~~ **(Canceled—Don't drive to the building to put a cancellation notice up. People will figure-it-out.)**
17. Heather will touch-base with Wes to cancel/~~reschedule~~ our lunch meeting.
18. Everyone will update timesheets and email to Heather at end of each week or Monday morning.
19. Everyone will keep our staff meetings on their calendar. Brad will call and conference everyone in for these **using Teams.**
20. Everyone will pack and take what they need to work from home for the next several weeks. Please maintain a copy of your task list section. Please just mark items as completed; don't move things to the completed spreadsheet.

### Bradley Bodenmiller

Director | LUC Regional Planning Commission

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---

**From:** Brad Bodenmiller

**Sent:** Monday, March 16, 2020 12:59 PM

**To:** Aaron Smith <aaronsmith@lucplanning.com>; Heather Martin <heathermartin@lucplanning.com>

**Subject:** Schedule for this week - Working from home

I captured our conversation from this morning. Thank you both for being flexible with our schedules. Here are our directives for the time being:

1. Everyone is to work from home. If there is a meeting you feel is important that you should be attending, please clear it with me through email. Meetings we discussed today are addressed in this email.
2. Aaron will email + mail Salem Twp (C) decision letter out today or tomorrow.
3. Aaron will attend Dover Twp (U) Board of Trustees meeting tonight.
4. Aaron will try and get Bokescreek Twp (U) books dropped-off to the Fiscal Officer. If not, he'll drop them off before the meeting start.
5. Aaron will call-in to the Salem Twp (C) Zoning Commission meeting.
6. Aaron will not attend the Johnson Twp (C) Zoning Commission meeting.
7. Brad will email + mail both subdivision decision letters out today or tomorrow.
8. Brad will be in the office Thursday for subdivision plat submittals.
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17. Heather will touch-base with Wes to cancel/reschedule our lunch meeting.
18. Everyone will update timesheets and email to Heather at end of each week or Monday morning.
19. Everyone will keep our staff meetings on their calendar. Brad will call and conference everyone in for these.
20. Everyone will pack and take what they need to work from home for the next several weeks. Please maintain a copy of your task list section. Please just mark items as completed; don't move things to the completed spreadsheet.

**Bradley Bodenmiller**

**Director | LUC Regional Planning Commission**

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## Brad Bodenmiller

---

**From:** Ginger Yonak <[gyonak@co.union.oh.us](mailto:gyonak@co.union.oh.us)>  
**Sent:** Sunday, March 22, 2020 3:14 PM  
**To:** [electedofficials&dept.heads@co.union.oh.us](mailto:electedofficials&dept.heads@co.union.oh.us)  
**Subject:** RE: Take Your Temperature Before Reporting to Work - Follow Up

A bit of clarification to the below guidance, many offices have already implemented teleworking arrangements for staff, which reduces the need for some to report to their normal work location. More of this is expected as we deal with the latest restrictions issued by Governor DeWine. **Please stay tuned.**

That being said, full implementation of the below guidance may only be possible for those employees who are still authorized to report to work and who happen to have a thermometer available for their use at home (or if their Office\Agency has provided one).

Therefore, if an employee cannot take their temperature (as the below guidelines intend), and they are still reporting to their normal work location, we would recommend they stay home if there are feeling ill, regardless of the type of symptoms they are experiencing. This has been the overarching message for the past few weeks. Anyone not feeling well should contact their physician to discuss their symptoms and should follow the instructions of their personal physician for additional care. Another option for seeking treatment is through LiveHealth Online for Anthem subscribers. Employees must continue to follow normal call-off procedures.

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**From:** Ginger Yonak <[gyonak@co.union.oh.us](mailto:gyonak@co.union.oh.us)>  
**Sent:** Sunday, March 22, 2020 1:22 PM  
**To:** [electedofficials&dept.heads@co.union.oh.us](mailto:electedofficials&dept.heads@co.union.oh.us)  
**Subject:** Take Your Temperature Before Reporting to Work  
**Importance:** High

Based upon the latest guidance of public health officials and after consultation with Union County EMA and Dr. David Applegate, the Union County Commissioners are encouraging all Appointing Authorities to implement additional preventive measures to avoid the spread of the coronavirus, as follows:

1. Require all employees take their temperature before reporting to work.
2. If their temperature is at or above 100.4 degrees:
  - a. Have them take it a second time for confirmation. If the second test is again at or above 100.4 degrees, the employee SHALL NOT report to work. They should contact their personal physician immediately to discuss their symptoms and should follow the instructions of their personal physician for additional care. Employees should notify their supervisor as soon as possible to discuss the situation.
3. If their temperature is under 100.4 degrees, but they have other symptoms:
  - a. If an employee is experiencing symptoms relating to the coronavirus (including but not limited to coughing, achiness, shortness of breath) but their temperature is under 100.4 degrees, they should contact their personal physician immediately to discuss their symptoms

and should follow the instructions of their personal physician for additional care. Employees should notify their supervisor as soon as possible.

- b. If an employee is experiencing symptoms that are NOT relating to the coronavirus (strep, influenza, GI bug, etc.) but their temperature is under 100.4 degrees, they should contact their personal physician immediately to discuss their symptoms and should follow the instructions of their personal physician for additional care. Employees should notify their supervisor as soon as possible. Especially now, supervisors are encouraged to ask their employees to stay home due to non-coronavirus illnesses, as they may also be communicable.
4. Employees must be fever and/or free of COVID-19 symptoms before they may return to work:
    - a. Anyone diagnosed, suspected of having COVID-19, or who has experienced COVID-19 symptoms must be absolutely **fever free (without the use of acetaminophen, aspirin, ibuprofen, etc.) for 72 hrs.** before returning to work.
    - b. Anyone having symptoms not related to COVID-19 (strep, influenza, GI bug, etc.) should be **fever free (without the use of fever reducing medications) for 48 hrs.** before returning to work.
    - c. Once all doctor's instructions have been followed and the appropriate time period has been satisfied, employees should notify their supervisor about their plans to return to work.
  5. As with other countywide policies and procedures, offices/agencies may have additional workplace rules or guidelines in place that are related to this guidance. Employees are required to follow any other requirements that have been adopted by their Appointing Authority.

We will continue to adjust our policies and provide related guidance, resources, etc. as we navigate this ongoing situation together. We remain committed to providing a safe and healthy work environment. Thank you all for your cooperation and everything you are doing.

Respectfully,

**Ginger Yonak, SHRM-SCP**

Human Resources Director, Union County Commissioners

233 West Sixth Street, Marysville, OH 43040

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# Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

## Director's Report – April 9

### Brad's Activities:

3/16	Attended ORDA call regarding Open Meetings Acts. Staff began working remotely the afternoon of March 16 <sup>th</sup> . Direction issued via email.
3/18	Attended Union Co (U) Complete Count Committee call.
3/19	Updated direction for working remotely via email.
3/19	LUC Staff member present for Subdivision submittals. Attended US 33 Corridor Technical Advisory Committee call. Extra office cleaning occurred this day. (TRC had already increased cleaning efforts.)
3/23	Attended Union Co (U) Housing Task Force Subcommittee call. Essential Government Functions and Essential Employees letter created.
3/24	Union Co (U) Telecommuting Policy approved for LUC Staff members.
3/25	Attended Logan Co (L) GIS meeting call.
3/30	LUC Staff member present for zoning amendment submittals.
3/31	Attended Indian Lake Traffic Study remote meeting. Attended Open Meetings Act webinar. RTIP virtual open house. LUC Staff member present at building.
4/3	Attending ORDA call. Updating Essential Government Functions and Essential Employees letter.
4/7	Attended Department Head meeting.
4/8	Attending Union Co (U) CIC call. Attending Union Co (U) Sketch Plan meeting (if applicable).
Ongoing	2020 Census Preparations: Assisting with Complete Count Committees; Marketing materials complete
Ongoing	US 33 Long-Range Corridor Study
Ongoing	Champaign Co (C) Comprehensive Plan; Next step is action from Commissioners
Ongoing	Champaign Co (C) & Logan Co (L) Land Trust applications
Ongoing	Evolving COVID-19 Policies

### Aaron's Activities:

3/9	Census Door Hangers in Richwood
3/9	Attended Logan County Land Trust Meeting
3/10	Attended Union County Trails and Greenways
3/16	Attended Dover Twp Trustee mtg
3/18	Attended Union County Complete Count Committee teleconference
3/18	Attended Bokescreek Twp Trustee mtg
3/25	Attended Logan County GIS teleconference
3/27	Viewed Ohio APA Webinar about 2020 Census
4/31	Viewed webinar hosted by Union County Prosecutor Office on Open Meetings Act Emergency Update
4/2	Gave remote zoning inspector training for Milford Center
Ongoing	2020 Census Preparations: Assisting with Complete Count Committees
Ongoing	Assisting Jurisdictions: Salem Twp (C), Washington Twp (L), Dover Twp (U), Bokescreek Twp (L), LCLT (L),
Ongoing	Champaign Co (C) Comprehensive Plan, Zane Twp (L) Zoning Map, Stokes Twp (L) Zoning Map, Jerome Twp (U) Zoning Map, Milford Center (U) Zoning Map
Ongoing & Completed	Zoning Inspector Tech Support – Claibourne Twp (U), Johnson Twp (C), Monroe Twp (L), Washington Twp (L), Dover Twp (U), Milford Center (U), York Twp (U), Harrison Twp (L), Stokes Twp (L), City of Urbana (C), Jefferson Twp (L), Zane Twp (L)

### Heather's Activities:

Ongoing	Logan County Land Bank activities
Completed	1st Quarter Fair Housing Mailings & trainings

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Executive Committee Meeting Minutes  
Thursday, April 9, 2020

President Ryan Smith called the meeting to order at 1:15 pm.

**Roll Call** – Brad Bodenmiller

**Members present:** John Bayliss, Brad Bodenmiller, Scott Boyer, John Brose, Tyler Bumbalough, Tim Cassady, Scott Coleman, Todd Freyhof, Todd Garrett, Ashley Gaver, Charles Hall, Jeremy Hoyt, Steve McCall, Beau Michael, Adam Moore, Tammy Noble, Tim Notestine, Jeff Rea, George Showalter, Ryan Smith, Jeff Stauch Ben Vollrath, and Andy Yoder.

**Members absent:** Brian Davidson, Wes Dodds, Dave Faulkner, Ryan Shoffstall, and Jason Willis.

**Guests present:** Bill Narducci, Union County Engineer's Office; Eric Snowden, Jerome Township; Chad Henry, Choice One Engineering; Doug Mitchell; Heather Martin and Aaron Smith of LUC Regional Planning Commission.

**Minutes** – John Bayliss moved a motion to approve the minutes from the March 12, 2020, meeting as written, and Charles Hall seconded. All in favor.

**Financial Report** – Andy Yoder presented the Financial Report for March. Scott Coleman moved a motion to accept the Financial Report and Tim Cassady seconded. All in favor.

**ODOT Reports:**

ODOT Reports are available on LUC's website. Scott Boyer reported for ODOT District 7. Ben Vollrath asked about the State Route 540 bridge. Scott reported he has had no delays so far in construction. The bigger issue is funding, OPWC is slowing down on providing funds to locals. We have been ordered to work from home until May 1 and expect to return to the office by mid-May. By June 1 things should return to normal fairly quick.

**RTPO:**

Tyler Bumbalough reported on TCC's report, which is available on LUC's website. There is one day remaining for the RTIP public comments which was presented virtually. The PWP and RTIP will be presented for action at LUC's May meetings.

**New Business:**



# Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

1. Review of Thomas Duff/Fed Ex Ground Facility Final Plat (Union County) – Staff Report by Brad Bodenmiller
  - Charles Hall moved a motion to accept the applicant's request to table for the Thomas Duff/Fed Ex Ground Facility Final Plat as requested by the applicant via letter dated 03-13-20 and Tyler Bumbalough seconded. All in favor.
2. Review of Essential Government Functions document –Report by Brad Bodenmiller
  - Tammy Noble moved a motion to adopt the Essential Government Functions document and Steve McCall seconded. All in favor.

## Director's Report

### Comments from Individuals:

- Andy Yoder – We received a notice regarding, they're deferring the July payments of OPWC and not requiring the payments until January 1. They've provided a downloadable letter for auditors.

**Adjourn** – Steve McCall moved a motion to adjourn the LUC Executive Committee Meeting at 1:39 pm and Tim Notestine seconded. All in favor.

**Next Scheduled Meeting:** Thursday, May 14, 2020, 1:15 pm at a location to be determined.

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President

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Secretary

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