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Executive Committee Meeting Agenda
Thursday, December 10, 2020, 1:15 pm

Call to Order – Ryan Smith, President

Roll Call – Brad Bodenmiller

Action on Minutes of November 12, 2020 – Executive Committee

Action on Minutes from Annual Meeting – Executive Committee

Financial Report – Andy Yoder, Treasurer

ODOT Reports

RTPO Report – Tyler Bumbalough

1. Title VI Program Resolution

New Business:

1. Review of Glacier Pointe Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller
2. Review of Glacier Pointe Neighborhood Section 11 Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
3. Review of Millcreek Township Zoning Parcel Amendment (Union County) – Staff Report by Aaron Smith

Director's Report

Comments from Individuals

Adjourn



Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

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East Liberty, Ohio 43319

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2020 Budget Summary

as of November 30, 2020

Revenues

		Estimated	Received	Cash Balance	%
450112	Membership Contributions	\$ 214,788.24	\$ 226,500.80	\$11,712.56	105%
450105	Grants	\$ 25,087.50	\$ 25,350.00	\$262.50	101%
450105.LUC13	ODOT RTPO Grant	\$ -	\$ -	\$0.00	0%
420107	Charges for Services	\$ 42,425.00	\$ 12,771.31	(\$29,653.69)	30%
420121	Subdivision Plats	\$ 40,000.00	\$ 80,808.04	\$40,808.04	202%
420122	Mapping	\$ 50.00	\$ 80.00	\$30.00	160%
470101	Interest	\$ 5,607.66	\$ 4,121.03	(\$1,486.63)	73%
480108	Annual Dinner	\$ 2,900.00	\$ -	(\$2,900.00)	0%
480111	Refund	\$ -	\$ 2,599.39	\$2,599.39	
	Estimated Total Revenue	\$ 330,858.40	\$ 352,230.57	\$21,372.17	106%

Expenditures:

		Estimated Budget	Intra-Fund Transfers	Adjusted Budget	Expended	Unencumbered	%
510100	Salaries & Wages	\$ 175,000.00		\$ 175,000.00	\$ 155,274.37	\$ 19,725.63	89%
510205	PERS	\$ 24,500.00		\$ 24,500.00	\$ 21,598.41	\$ 2,901.59	88%
510215	Medicare	\$ 2,537.50		\$ 2,537.50	\$ 2,166.56	\$ 370.94	85%
510225	Workers Compensation	\$ 1,925.00		\$ 1,925.00	\$ 1,643.54	\$ 281.46	85%
510305	Medical	\$ 30,000.00		\$ 30,000.00	\$ 25,020.82	\$ 4,979.18	83%
510310	Dental Insurance	\$ 950.00		\$ 950.00	\$ 823.02	\$ 126.98	87%
510315	Vision Insurance	\$ 60.00		\$ 60.00	\$ 45.54	\$ 14.46	76%
510320	Life Insurance	\$ 85.00	\$ 17.00	\$ 102.00	\$ 92.62	\$ 9.38	91%
520115	Office Supplies	\$ 6,000.00	\$ 2,000.00	\$ 8,000.00	\$ 5,554.35	\$ 2,445.65	69%
520155	Subscription Fees	\$ 6,000.00		\$ 6,000.00	\$ 3,701.02	\$ 2,298.98	62%
530100	Contract Services	\$ 12,000.00		\$ 12,000.00	\$ 8,285.20	\$ 3,714.80	69%
530110	Tuition Reimbursement	\$ 6,000.00	\$ (4,017.00)	\$ 1,983.00	\$ -	\$ 1,983.00	0%
530171	Professional Development	\$ 5,000.00		\$ 5,000.00	\$ 1,600.00	\$ 3,400.00	32%
530650	Maintenance & Repair	\$ 10,000.00		\$ 10,000.00	\$ -	\$ 10,000.00	0%
530702	Annual Dinner	\$ 4,000.00		\$ 4,000.00	\$ -	\$ 4,000.00	0%
530800	Building	\$ 40,000.00		\$ 40,000.00	\$ 32,417.00	\$ 7,583.00	81%
540100	Equipment	\$ 3,000.00		\$ 3,000.00	\$ 227.97	\$ 2,772.03	8%
550100	Travel & Expense	\$ 7,000.00		\$ 7,000.00	\$ 3,242.28	\$ 3,757.72	46%
550305	Contingencies	\$ 6,000.00	\$ 2,000.00	\$ 8,000.00	\$ 4,565.16	\$ 3,434.84	57%
	Estimated Total Expenditures	\$ 340,057.50		\$ 340,057.50	\$ 266,257.86	\$ 73,799.64	78%

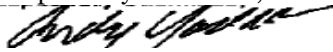
STATEMENT:

Cash Balance January 1, 2020	\$ 323,372.59
Estimated Cash Balance December 31, 2020	\$ 311,238.83
Actual Cash On Hand December 31, 2020	
Estimated Total Revenue	\$ 330,858.40
Actual 2020 Revenue	\$ 352,230.57
Difference (+/Under)	\$ 21,372.17
Estimated Adjusted Total Expenditures	\$ 340,057.50
Actual 2020 Expenditures	\$ 266,257.86
Difference (+/Under)	\$ 73,799.64

LUC Regional Planning Commission Treasurer's Report

Beginning Balance on November 1, 2020		\$ 431,751.04
Receipts		
BWC	2nd 2020 Rebate 2019 Policy	\$ 1,476.75
Union County	Interest	\$ 364.78
Total Receipts		<u>\$ 1,841.53</u>
Total Cash on Hand		\$ 433,592.57
Expenditures		
Employee Salaries	2 Pay Periods	\$ 12,985.12
PERS	Nov-20	\$ 1,817.92
Medicare	2 Pay Periods	\$ 180.57
Worker's Compensation	Worker's Compensation Payment	\$ 136.98
CEBCO	Health Insurance	\$ 2,274.62
Dental Insurance	Dental Insurance	\$ 74.82
CEBCO	Vision Insurance	\$ 4.14
Life Insurance	Life Insurance	\$ 8.42
CRI Digital	Copier Maintenance	\$ 24.03
APA Ohio	2021 Membership - Smith	\$ 446.00
TRC	Monthly Rent (October)	\$ 2,947.00
TRC	Monthly Rent (November)	\$ 2,947.00
Brad Bodenmiller	Mileage - October 2020	\$ 261.08
Richwood Banking Visa	Miscellaneous Expenses	\$ 139.57
Total Expenditures		<u>\$ 24,247.27</u>
Balance on Hand as of November 30, 2020		\$ 409,345.30

Respectfully Submitted,



R. Andy Yoder, Treasurer

Memorandum

To: LUC Executive Committee

From: Scott Schmid
TCC Transportation Director

Phone 937-521-2133
sschmid@clarkcountyohio.gov

Re: RTPO Planning Report

Date: December 7, 2020

The following are items for discussion at the December 10 LUC Executive Committee Meeting.

Title VI Program

The Title VI Program for the RTPO details the activities and policies used by the RTPO to assure that the planning process is carried out without discrimination in accordance with Title VI of the Civil Rights Act of 1964. The Policy statement is:

“To provide an environment of non-discrimination and equal opportunity in employment as well as in the development of Logan and Champaign County’s transportation policies, plans, and programs included in the Long Range Transportation Plan, Transportation Improvement Program, Planning Work Program, and all plans, policies, and programs contained within.”

The draft document was published on the LUC website on October 19 for a federally mandated 45 day public comment period that concluded on December 4. There were three comments submitted; one each from city of Urbana staff, Champaign County Transit staff, and ODOT Central Office staff. All comments were incorporated into the final document.

The RTPO Technical Advisory Committee met on December 7, reviewed the draft and information above, and recommended Executive Committee adoption of the document. The final document is posted on the LUC website and a Resolution for adoption is attached to this memo. TCC Staff requests adoption of the Title VI Program at the December 10 meeting.

Project Updates

The Indian Lake Intersections Study has been reviewed and TCC staff has received comments back from ODOT District 7. TCC Staff continues to work with the consultant team on edits based upon those comments. A final study is expected to be completed by the end of the calendar year.

A second stakeholder meeting for the safety study of the Scioto Street (US36) corridor from Locust Street to the SR29 split in Urbana was held on November 19. The consultant team discussed the crash patterns and site visit observations at each intersection, and then presented recommended countermeasures. The stakeholders reviewed the countermeasures and provided feedback to the consultant team. A draft report is anticipated the week of December 14 with a final report is anticipated by the end of the calendar year.

Other

The RTPO Technical Advisory Committee met on December 7 via Zoom and discussed the following items:

- Title VI Program
- 2050 Long Range Transportation Plan Update development
- Simon Kenton Trail crossings safety prioritization
- Project updates
 - The Indian Lake Intersections Study
 - Scioto Street Safety Study
- Transit and Mobility Management

The next TAC meeting is scheduled to be held via Zoom on March 1 at 9:30 AM. Those interested in the meeting are encouraged to reach out to TCC Staff at the contact information on this report.

FY 2021 Budget Status

<i>Work Elements</i>	<i>Total Budget</i>	<i>Balance</i>	<i>Percent Expended</i>	<i>Monthly Expense</i>	<i>YTD Expenses</i>
625.1 RTPO Planning	\$ 98,392.00	\$ 83,997.14	15%	\$ 6,585.65	\$ 14,394.86
625.11 RTPO Planning (fy20)	\$ 50,000.00	\$ 22,455.71	55%	\$ 4,500.73	\$ 27,544.29



A RESOLUTION
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION ADOPTING THE
2020 TITLE VI PROGRAM FOR LOGAN AND CHAMPAIGN COUNTIES

WHEREAS, the Logan-Union-Champaign Regional Planning Commission (LUC) is designated as the Regional Transportation Planning Organization (RTPO) for Logan and Champaign Counties by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to an Agreement between ODOT and LUC; and

WHEREAS, LUC is required to develop and use a documented plan that defines policy and procedures to assure that the transportation planning process is carried out in accordance with Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d-1) and 49 CFR 21; and

WHEREAS, the 2020 Title VI Program is a document that defines LUC policy and procedures to assure that no person shall, on the basis of race, color, national origin, sex, age, disability, religion, ancestry, or low income status, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination or retaliation under any program or activity.

BE IT THEREFORE RESOLVED:

That the members of the LUC Executive Committee hereby adopt the 2020 Title VI Program for the RTPO planning area.

BY ACTION OF THE LUC EXECUTIVE COMMITTEE

Ryan Smith
President, LUC Executive Committee

Bradley Bodenmiller
Secretary, LUC Executive Committee

Date



A RESOLUTION
OF THE LOGAN-UNION-CHAMPAIGN-REGIONAL PLANNING COMMISSION ADOPTING THE
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BY ACTION OF THE LUC EXECUTIVE COMMITTEE

Ryan Smith
President, LUC Executive Committee

Bradley Bodenmiller
Secretary, LUC Executive Committee

Date



LUC Regional Planning Commission

Title VI Program Policy & Procedure

DECEMBER 2020



LUC Regional Planning Commission

Executive Committee Officers

Ryan Smith, President

Logan County Electrical Cooperative

Beau Michael, 1st Vice President

Union Rural Electric

Tyler Bumbalough, 2nd Vice President

City of Urbana

Andy Yoder, Treasurer

Village of North Lewisburg

Brad Bodenmiller, Secretary

LUC Director

Brian Davidson, Ex-Officio

ODOT District 6

Scott Boyer, Ex-Officio

ODOT District 7

LUC Staff

Brad Bodenmiller	Director
Aaron Smith	Planner
Heather Martin	Operations Manager

Phone: 937.666.3431

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East Liberty, OH 43319



LUC Regional Planning Commission

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LUC Regional Planning Commission

LUC Regional Planning Commission Title VI Program

Policy Statement

LUC Regional Planning Commission assures the Ohio Department of Transportation (ODOT) that no person shall, on the basis of race, color, national origin, sex, age, disability, or low-income status, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination or retaliation under any program or activity.

The Ohio Department of Transportation (ODOT) has required LUC, as a recipient of Federal funds, to establish a Title VI Program. LUC hereby agrees to follow these responsibilities with respect to its programs and activities:

1. Designate a Title VI Program Coordinator that maintains a position within the organization and has access to the Transportation Director and/or the Executive Committee.
2. Issue a Title VI Program approved by the LUC Executive Committee and Signed by the Executive Committee Chairman which expresses its commitment to the nondiscrimination provisions of Title VI. This Policy Statement shall be circulated throughout the organization and the general public. Such information shall be published, where appropriate, in languages other than English.
3. Develop a complaint process and attempt to resolve complaints of discrimination. Complaints shall be handled in accordance with the Title VI Complaint Procedure.
4. Participate in Title VI training opportunities offered by ODOT, Federal Transit Administration (FTA), and/or Federal Highway Administration (FHWA).

This assurance is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts or other federal financial assistance under all Regional Transportation Planning programs and activities.

Bradley Bodenmiller
Director

Date



LUC Regional Planning Commission

Section 1 - Introduction

Purpose of this Document

LUC Regional Planning Commission (LUC) receives Federal funds and is responsible for directing the cooperative, continuous, and comprehensive transportation planning process in Logan and Champaign Counties, Ohio. This responsibility entails the development of transportation policies, plans and programs including the development of a long range Transportation Plan and short-range Transportation Improvement Program.

The Ohio Department of Transportation (ODOT) has required LUC, as a recipient of Federal funds, to establish a Title VI Program.

Title VI of the Civil Rights Act of 1964 states that no person in the United States of America shall, on the basis of race, color, religion, national origin, sex, disability, or low-income status be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance. The law also makes it illegal to retaliate against a person because he or she complained about discrimination, filed a charge of discrimination or participated in a discrimination investigation or lawsuit. Title VI prohibits intentional discrimination as well as disparate impact on protected groups. Transportation planning regulations require consistency with Title VI and subsequent civil rights laws and regulations.

LUC staff are responsible for ensuring the agency's programs, policies and services, are developed, conducted and implemented without regard to a person's race, color, national origin, sex, disability, age, low-income status. Staff must ensure that ethnic minorities and low-income populations are not adversely impacted and strive to achieve full participation by these groups in LUC programs, policies and activities.

Any person who declares a denial of benefits or exclusion from participation in the services of any program or activity administered by LUC or its sub-recipients, consultants or contractors may file a complaint pursuant to Title VI or related statutes.



LUC Regional Planning Commission

Document Background

Federal law requires LUC to provide, for consideration of projects and strategies, that:

- Support the economic vitality of the region.
- Increase the safety and security of the transportation system for motorized and non-motorized users.
- Increase the accessibility and mobility.
- Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and Local planned growth and economic development patterns.
- Enhance the integration and connectivity of the transportation system, across and between modes.
- Promote efficient system management and operation.
- Emphasize the preservation of the existing transportation system.



LUC Regional Planning Commission

Section 2 - Title VI Assurances

LUC Non-discrimination Policy Statement

It is the policy of LUC to provide an environment of non-discrimination and equal opportunity in employment as well as in the development of Logan and Champaign County's transportation policies, plans and programs included in the Long Range transportation Plan, Transportation Improvement Program, Planning Work Program and all plans, policies and programs contained within.

Annually, LUC assures the planning process is carried out in accordance with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d1) and 49 CFR, part 21. Self-certification will be achieved with Executive Committee acceptance of the Title VI Plan and each subsequent Plan update.

Title VI Complaint Process

Complaints filed must be in regard to a LUC Executive Committee decision; a planning process currently followed by LUC; or the current version of a LUC work product, procurement or document. Additionally, the proper procedure handling of Title VI complaints shall be:

- Any person(s), or legally authorized representative claiming to be aggrieved by an alleged discriminatory act or practice may complete and sign a Title VI Complaint form.
- The LUC Director and Title VI Coordinator will both review the complaint to determine its applicability to Executive Committee decisions, planning processes, or work products of LUC.
- If the complaint is determined applicable, copies of the complaint, will be forwarded to the appropriate State and/or Federal agencies within ten (10) business days. These agencies may include, Ohio Department of Transportation (ODOT), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA). The complainant shall be notified in writing that the complaint is being processed. Complainant notification shall include copies of correspondence with ODOT, FHWA, and/or FTA.
- The LUC Executive Committee will be notified of the complaint at the next scheduled Executive Committee meeting. During the meeting the LUC Title VI Coordinator will discuss the complaint, facts, and findings with the Executive Committee.
- The LUC staff will provide assistance to ODOT, FHWA, and FTA in resolving the complaint.



LUC Regional Planning Commission

- Within Five (5) business days of receiving a response from ODOT, FHWA, or FTA, the complainant will be notified in writing regarding the resolution of the complaint.
- The LUC Executive Committee will be notified of the complaint resolution at their next scheduled meeting after the response is received.
- FHWA Headquarters Office of Civil Rights will be the final decision making agency as it pertains to complaint issues and compliance in all civil rights related areas.

The complaint procedure and form are located in Appendix A of this document.

Disadvantaged Business Enterprises (DBE) Goals

Based on guidance provided in 49CFR26.21, it is the United States Department of Transportation's (USDOT) position that only State Transportation Agencies, such as ODOT, can set program goals, sub-recipients will be required to implement the established goal. Based on this decision, LUC, a sub-recipient, does not set DBE goals and is currently awaiting further guidance from Ohio Department of Transportation regarding DBE Policy.

Consultant Contracts

Occasionally, projects arise that may require the services of Independent Consultants and/or consulting firms. In these cases LUC selects consultants according to the Ohio Department of Transportation's Quality Based Selection process. Additionally, consultant proposals, contracts, and invoices are reviewed to monitor compliance with ODOT's Quality Based Selection process.

All consultant contracts will include Title VI Non-discrimination provisions. Compliance with Title VI contracts provisions are monitored by the Transportation Director, designated Title VI Program Coordinator, and the LUC Executive Committee.



LUC Regional Planning Commission

Section 3 - Title VI / DBE Program Responsibilities and Coordination

General Title VI Program Responsibilities

Listed in this subsection are general Title VI responsibilities of the LUC applicable to all five (5) Title VI Program Areas. The Title VI/DBE Program Coordinator, with involvement and assistance from other members of the LUC staff, is responsible for ensuring these elements of the Plan are appropriately implemented and maintained.

1. **Data Collection** - Statistical data on race, color, national origin, income level, language spoken, disability, and sex of participants in, and beneficiaries of, federally funded programs is to be gathered and maintained. The data gathering process will be reviewed regularly to ensure sufficiency of the data in meeting the requirements of the Title VI Program.
2. **Baseline Assessment Report and Updates** - An annual assessment and update will be submitted to ODOT. The Title VI Coordinator is responsible for gathering information from appropriate staff members and consolidating this information into the final document. The final document will include:
 - A. A report of the previous year's Title VI related activities and efforts, including accomplishments and program changes; and
 - B. An update on Title VI related goals and objectives for the upcoming year.
3. **Annual Review of the Title VI Program** - In preparing for the Annual Assessment Report and Update, the Title VI Coordinator will review LUC's Title VI Program to assure compliance with Title VI. In addition, the Coordinator will review operational guidelines and publications, including those established for contractors, to ensure that Title VI language and provisions are incorporated, as appropriate.
4. **Dissemination of Information Related to the Title VI Program** - Information on LUC's Title VI Program is to be disseminated when applicable to LUC staff, RTPO contractors, and RTPO beneficiaries, as well as the general public, and in other languages when applicable.
5. **Resolution of Complaints** - Any individual may exercise his or her right to file a complaint with LUC, if that person believes he or she or any other program beneficiaries have been subjected to unequal treatment or discrimination, in their receipt of benefits/services or on the grounds of race, color, sex, national origin, sex, disability or low-income status. LUC will make a concerted effort to resolve complaints as put forth in the title VI Complaint Procedure, located in *Attachment A*.



LUC Regional Planning Commission

Responsibilities of the Title VI Program Coordinator

The Title VI Program Coordinator is responsible for supervising staff activities pertaining to Title VI regulations and procedures set forth in federal and state guidance and according to LUC's Title VI Plan. In support of this, the Title VI Program Coordinator will:

1. Identify, investigate, and work to eliminate discrimination when found to exist;
2. Process Title VI complaints received by LUC, as described in *Attachment A*.
3. Meet with appropriate LUC staff members to monitor and discuss progress, implementation, and compliance issues related to LUC's Title VI Program.
4. Periodically review LUC's Title VI Program to assess if administrative procedures are effective, staffing is appropriate, and adequate resources are available to ensure proper compliance.
5. If a contractor/consultant is found to not be in compliance with the LUC Title VI Program, work with LUC staff involved with the contractor/consultant to resolve the deficiency status and construct a remedial action if necessary.
6. Review important Title VI-related issues with the Director. If the Director is also acting as Title VI Program Coordinator, important Title VI-related issues will be addressed with the LUC Executive Committee.
7. Assess communications and public involvement strategies to ensure adequate participation of impacted Title VI protected groups and address additional language needs when necessary.

Responsibilities of LUC Staff

Other LUC staff members, under guidance of the Title VI Program Coordinator, will at times be asked to accept or share responsibility for day-to-day administration of the Title VI Program, including implementation of the Plan and Title VI compliance, program monitoring, reporting, and education within an applicable program area as described in Section 4 "Program Area Responsibilities" of this document. In addition, some staff members may be asked to accept responsibility for drafting text for an assigned section of the Annual Title VI Report and Update, and maintaining the data and documentation necessary for the report. These responsibilities may include reviewing guidelines and procedures for the assigned Title VI Program Area, and incorporating Title VI-related language and provisions into LUC RTPO Documents, as appropriate.



LUC Regional Planning Commission

LUC Title VI / DBE Program Coordinator

Scott Schmid	Coordinator
Phone:	937.666.3431
Fax:	937.666.6203
Website:	www.LUCplanning.com
Mailing Address:	LUC Regional Planning Commission Attn: Title VI Review Coordinator
	P.O. Box 219
	East Liberty, OH 43319
Building Address:	LUC Regional Planning Commission
	Attn: Title VI Review Coordinator
	James A. Rhodes Conference Center
	10820 State Route 347
	East Liberty, OH 43319



LUC Regional Planning Commission

Section 4 - Incorporating Title VI into the Planning Process

Planning Area Demographic Profile

The LUC RTPO Planning area is made up of two cities, eighteen villages, and twenty-nine townships in Logan and Champaign Counties. Demographic data is utilized in identifying areas by concentrations of population and for the purpose of measuring accessibility and gauging the most appropriate locations for public outreach.

Demographics and Environmental Justice Assessment

Demographic data from US Census are utilized in identifying concentrations of minority and low-income populations. An Environmental Justice analysis is utilized throughout the entire planning process. Additionally, Section 5 of this document defines and addresses Limited English Proficiency populations.

Census data, special surveys, public meetings, neighborhood association meetings and transportation surveillance all provide valuable information that is ultimately used in LUC's planning process.

Public Participation Procedures

Federal regulation requires LUC to develop and follow a Public Participation Plan (PPP). The PPP serves as a guide for the participation process to ensure ongoing public involvement in the development and review of transportation plans, programs, and projects. The Plan should be developed in consultation with interested parties and provide reasonable opportunities for all citizens to comment.

Public meetings are planned in areas that ensure accessibility to individuals who may normally have difficulty due to disability, economic challenges, etc. Public meeting times are established to meet the needs of the population(s) affected by the project or plan being reviewed. Public meetings are held during reasonable hours within the planning area. Transit access and ADA mobility access are also considered when making location selections for public meetings.

For greater detail on LUC's public participation process please refer to the current Public Participation Plan.



LUC Regional Planning Commission

Section 5 - Limited English Proficiency

Identified Populations

Based on demographics data in the US Census 2008-2012 American Community Survey, Spanish is the language most likely to be encountered by LUC staff, other than English, in the course of daily operations and in public meetings. Less than 1% of people in Logan and Champaign Counties are considered to be Limited in English Proficiency. LUC will provide interpretive services for plans, programs, and meetings upon request.



LUC Regional Planning Commission

Section 6- Attachments

Appendix A

Title VI Complaint Procedure

Complaints filed must be in regard to a LUC Executive Committee decision; a planning process currently followed by LUC; or the current version of a LUC work product, procurement or document. Additionally, the proper procedure handling of Title VI complaints shall be:

- Any person(s), or legally authorized representative claiming to be aggrieved by an alleged discriminatory act or practice may complete and sign a Title VI Complaint form.
- The LUC Director and Title VI Coordinator will both review the complaint to determine its applicability to Executive Committee decisions, planning processes, or work products of LUC.
- If the complaint is determined applicable, copies of the complaint, will be forwarded to the appropriate State and/or Federal agencies within ten (10) business days. These agencies may include, Ohio Department of Transportation (ODOT), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA). The complainant shall be notified in writing that the complaint is being processed. Complainant notification shall include copies of correspondence with ODOT, FHWA, and/or FTA.
- The LUC Executive Committee will be notified of the complaint at the next scheduled Executive Committee meeting. During the meeting, the LUC Title VI Coordinator will discuss the complaint, facts, and findings with the Executive Committee.
- The LUC staff will provide assistance to ODOT, FHWA, and FTA in resolving the complaint.
- Within Five (5) business days of receiving a response from ODOT, FHWA, or FTA, the complainant will be notified in writing regarding the resolution of the complaint.
- The LUC Executive Committee will be notified of the complaint resolution at their next scheduled meeting after the response is received.
- FHWA Headquarters Office of Civil Rights will be the final decision making agency as it pertains to complaint issues and compliance in all civil rights related areas.



LUC Regional Planning Commission

Title VI Complaint Form

All information collected on this form will be used exclusively for the purpose of investigation and review of the alleged discriminatory action(s). Upon completion of investigation and review, a hearing may be ordered to complete the review and determine compliance with Title VI requirements, the Civil Rights Act of 1964. In order to ensure a thorough review of the complaint, please complete each section of this form.

Section 1 - Your Contact Information

Name: _____

Address: _____

City: _____ State: _____

Telephone: _____ Email: _____

What is the most convenient time to contact you? _____

What is your preferred method of being contacted? US Mail Telephone Email

Section 2 - Legal Representative Contact

If you have an attorney representing you concerning the matter(s) raised in this complaint, please provide the following:

Name of Attorney: _____

Address of Attorney: _____

Telephone Number of Attorney: (____) _____

Attorney's Email Address: _____

Section 3 - Basis of Discrimination

I believe the discriminatory act was based upon: (Check all that apply)

Race/Color National Origin Sex Disability Age Low-Income Status



LUC Regional Planning Commission

Section 6 - Witnesses

Please list any witnesses if known, whom we may contact for additional information to support or clarify your complaint:

Witness Name: _____

Witness Address: _____

Telephone Number:(_____) _____ Email Address: _____

Witness Name: _____

Witness Address: _____

Telephone Number:(_____) _____ Email Address: _____

Witness Name: _____

Witness Address: _____

Telephone Number:(_____) _____ Email Address: _____

Witness Name: _____

Witness Address: _____

Telephone Number:(_____) _____ Email Address: _____

Witness Name: _____

Witness Address: _____

Telephone Number:(_____) _____ Email Address: _____

Section 7 - Additional Information

Do you have any other information that may be relevant to the investigation of your allegations of discrimination? If yes, please share details: (If additional space is needed, please use the back of this page.)



LUC Regional Planning Commission

Section 8 - Satisfaction of Claim

What remedy are you seeking for the alleged discrimination?

Section 9 - Other Agency Claims

Have you, or your representative, filed a charge or complaint concerning the matter(s) raised in this complaint with any other agencies such as Federal Highway Administration, Federal Transit Administration, Local, State, or Federal Office of Civil Rights, or Local, State, or Federal Court?

_____ Yes _____ No

If yes, with which agency, department or program was it filed?

Address: _____

Date Filed: _____

Complaint, Case or Docket Number: _____

Date of Trial/Hearing: _____

Location of Court: _____

Name of Investigator: _____

Status of Case: _____ Pending _____ Closed with Findings _____ Closed without Findings _____ Other

Section 10 - Certification and Signature

I certify all information herein to be true. I understand that an incomplete form may result in delay and possible closure of the claim without findings.

Claimant Signature

Date



LUC Regional Planning Commission

Section 11 - Response Details

Upon completion of the Title VI Complaint Form packet, please make a copy for your records and return the completed, signed packet to:

Mailing address:
LUC Regional Planning
Commission
Attn: Title VI Review Coordinator
PO Box 219
East Liberty, OH 43319

Hand-delivery:
LUC Regional Planning Commission
Attn: Title VI Review Coordinator
James A. Rhodes Conference Center
10820 State Route 347
East Liberty, OH 43319

Section 12 - Review Process (For Administrative Purposes Only)

Date completed packet received: _____ Time packet received: _____

Received via: _____ US Postal Service _____ FedEx _____ UPS _____ Hand Delivered

Section 12a - Initial Complaint Review

Initial Review Conducted By: _____ Date(s) reviewed: _____

Initial Reviewer Notes: _____



LUC Regional Planning Commission

Section 12a - Initial Complaint Review (Continued)

Initial Reviewer Notes: (Continued) _____

Initial Review Conducted By: _____ Date(s) reviewed: _____

Initial Review Completed: _____

Initial Review Findings: _____ Forwarded for Policy Board review

Forwarded to: _____ Date: _____

_____ Additional Information Requested, date: _____

_____ Dismissed with Findings

_____ Dismissed without Findings

_____ Recommended for Formal Hearing

Section 12b - Policy Board Complaint Review Notification

Notified By: _____ Date Policy Board Notified: _____

Policy Board Comments: _____



LUC Regional Planning Commission

Section 12b - Policy Board Complaint Review Notification

Policy Board Comments: (Continued) _____

Policy Board Recommendations: _____

Policy Board Findings: Forwarded for Corrective Action

Forwarded to: _____ Date: _____

Additional Information Requested, date: _____

Dismissed with Findings

Dismissed without Findings

Recommended for Formal ODOT Review

Section 12c - Recommended Action

Policy Board Review Completion Date: _____ Minutes Attached? _____

Action to Be Taken as a Result of Findings: _____

Forwarded to: ODOT FHWA FTA Date Notified (If applicable): _____

ODOT/FHWA/FTA Staff Representative Contacted: _____

Contact Number: _____

Section 12d - Conclusion

Date Complainant Notified of Findings: _____

Notified via: US Postal Service

Certified Postage Reference Number: _____

CHP/LOG County Projects
Award Dates: 02/20/20 to 01/31/23

12/10/2020

PID	COUNTY ROUTE SECTION	PRIMARY WORK CATEGORY	DESCRIPTION	PROJECT TERMINI	SALE DATE CURRENT	AWARD DATE CURRENT	AWARD DATE ACTUAL	EST. END CONSTRUCTION DATE	PROJECTED CONSTRUCTION COSTS
99757	LOG CR 21 1.00	Bridge Preservation	Replace the existing bridge on a new alignment allowing existing bridge to remain.	Br. No. LOG-CR 21-0100; SFN 4631838	2/13/2020	2/20/2020	2/20/2020	11/15/2024	\$1,838,031.93 AWARD
108101	D07 BH FY20 (E)	Bridge Preservation	Patch bridge decks and seal with either SRS or GFR.	Various bridges in the district	2/13/2020	2/20/2020	2/20/2020	5/15/2020	\$201,181.14 AWARD
99671	CHP CR 17/19/26/63/92	Roadway Minor Rehab	Milling and filling various routes within the county with asphaltic concrete.	CR 63 SLM 0.00 to 1.52; CR 92 3.72 to 7.23; CR 17 SLM 6.91 to 9.53	2/20/2020	2/27/2020	2/27/2020	9/30/2020	\$2,201,553.77 AWARD
102031	D07 CR FY20	Culvert Preservation	Culvert repairs as follows: DAR-36-0043 (CFN 190360010), replace 4'x6' box culvert DAR-36-1389 (CFN 190360495), replace headwalls & wingwalls MER-49-1709 (CFN 540490405), replace 72" CMP CHP-68-1412 (CFN 110680220); rebuild inlet headwall	DAR-36-0043, DAR-36-1389, MER-49-1709, CHP-68-1412	3/12/2020	3/19/2020	3/19/2020	9/1/2020	\$282,997.00 AWARD
102074	D07-BP-FY20 (A)	Bridge / Culvert Maintenance	Paint existing steel superstructure and seal necessary concrete surfaces.	Various Bridges in DAR and LOG counties	3/26/2020	4/2/2020	4/20/2020	9/30/2020	\$910,451.25 AWARD
103256	CHP/LOG-245-VAR	Roadway Minor Rehab	Asphalt concrete overlay	CHP SR 245 SLM 6.16 to 10.72 - LOG SR 245 SLM 0.00 to 0.87	4/9/2020	4/16/2020	4/16/2020	8/31/2020	\$886,976.80 AWARD
94671	LOG SR 273 2.96	Culvert Preservation	Replace twin concrete elliptical culverts.	LOG-273-0296, SFN 4602358	5/7/2020	5/14/2020	5/14/2020	9/30/2020	\$227,639.08 AWARD
108054	D07 Sign FY20	Traffic Control (Safety)	Project to replace deficient guide signs at various locations in Montgomery, Miami, & Clark County. In addition, wrong way signs will be placed at	District wide	5/21/2020	5/29/2020	5/29/2020	7/31/2021	\$1,517,525.00 AWARD
102319	LOG-CR VAR PM FY2021	Traffic Control (Safety)	Upgrade existing pavement marking to a longer lasting material or upgraded specification..	Various county roads in Logan County	5/14/2020	6/22/2020	6/22/2020	9/15/2021	\$172,215.49 AWARD
103255	CHP/CLA-54/41-1.70/0.00	Roadway Minor Rehab	Asphalt concrete overlay with repairs.	CHP SR 54 SLM 1.70 to 8.28 - CLA SR 41 SLM 0.00 to 3.61	6/18/2020	6/25/2020	6/25/2020	9/30/2020	\$1,135,168.79 AWARD
102976	D07-MICRO-FY21	Roadway Minor Rehab	Resurfacing	Various locations in CHP, LOG & SHE	6/18/2020	6/29/2020	6/25/2020	8/31/2021	\$972,106.64 AWARD
101175	LOG US 33 15.67	Roadway Minor Rehab	Microsurface US 33 in Logan County.	LOG US 33 SLM 15.67 to 21.52	12/17/2020	12/28/2020		7/15/2021	\$1,919,433.18
109332	LOG ODNR Indian Lake State Park	Parks	ODNR project to resurface Indian Lake State Park campground	Indian Lake State Park Campground	1/14/2021	1/25/2021		6/30/2021	\$860,065.44
109708	D07-CHIP-FY21 (B)	Pavement Maintenance	Chip seal various routes in D7	Various routes in D7 (Counties: CHP, LOG, MIA)	2/11/2021	2/22/2021		9/30/2021	\$676,155.62
113075	LOG-CS-FY2021	Pavement Maintenance	Crack seal various routes within Logan County	Various routes in LOG county	2/11/2021	2/22/2021		7/16/2021	\$181,832.64
102321	LOG-CR VAR GR FY 2021	Guardrail / Roadside Maintenance	Install new guardrail and upgrade existing guardrail and end treatments on various county roads.	Various county roads in Logan County	1/20/2020	3/2/2021		11/30/2021	\$312,516.62
104893	CHP 36/29 15.05/21.07	Roadway Minor Rehab	Pavement planing and resurfacing of US 36 and SR 29 within the City of Urbana.USR 36 from Locust Street (SLM 15.05) to Berwick (SLM 16.25) - SR 29 from SLM 21.07 to 21.17	US 36 SLM 15.05 to 16.25 and SR 29 SLM 21.07 to 21.17	2/25/2021	3/8/2021		9/30/2021	\$597,943.92
107427	CHP-29/296-10.08/0.00	Roadway Minor Rehab	AC Overlay	CHP-29 SLM 10.08 to 15.72 - CHP-29 SLM 15.72 to 18.55 - CHP-296 SLM 0.00 to 10.52	2/25/2021	3/8/2021		7/1/2021	\$3,742,105.14
110821	CHP Urbana Wildlife Area CHIP	Pavement Maintenance	ODNR Roadway Maintenance Program project to Chip Seal the Urbana Wildlife Area.	Urbana Wildlife Area	5/13/2021	5/24/2021		8/30/2021	\$52,800.00
105901	LOG SR 540 0.10	Roadway Minor Rehab	Mill the existing pavement and replace with asphalt concrete, place pavement markings, pavement repair, and RPMs.Project is an Urban Paving Project.	SR 540 SLM 0.10 to SLM 1.59 - US 68 SLM 8.50 - 8.59	6/17/2021	6/28/2021		10/15/2021	\$396,000.00
113295	CHP ODNR Kiser Lake State Park 2	Parks	ODNR project in Kiser Lake State Park for resurfacing	Kiser Lake State Park	7/18/2021	7/26/2021		9/30/2021	\$39,600.00
109333	CHP ODNR Kiser Lake State Park	Parks	ODNR project in Kiser Lake State Park for Culvert Lining	Kiser Lake State Park	10/14/2021	10/25/2021		6/15/2022	\$26,400.00
113074	D07-PAVE-FY22	Pavement Maintenance	Perform concrete pavement repairs on various roadways within the district. Ready to pave project.	Various routes in CLA-CHP-LOG counties	10/28/2021	11/8/2021		7/1/2022	\$750,000.00
107462	D07 CHIP FY22	Roadway Minor Rehab	Chip seal	Various routes in AUG,CHP, CLA & SHE counties	12/2/2021	12/13/2021		9/15/2022	\$1,357,168.00
107442	CHP-161-0.00	Roadway Minor Rehab	AC overly with repairs	CHP SR 161 SLM 0.00 to 7.10	12/16/2021	12/27/2021		7/31/2023	\$2,067,520.00

110591	LOG-PAVE-FY2022	Roadway Minor Rehab	Resurfacing	LOG-508-0.00 to 1.29 - LOG-274-11.02 to 12.24 - LOG-235-4.76 to 6.08	1/13/2022	1/24/2022		8/31/2000	\$1,352,982.00
109783	CHP-PAVE-FY22	Roadway Minor Rehab	Resurface the existing roadway with asphalt concrete (2.00").	CHP-29 SLM 2.36 to 2.68 - US36 SLM 17.23 to 19.48 - SR 235 SLM 11.19 to 12.27 & SLM 12.59 to 16.12 - SR560 SLM 0.00 to 2.76	1/27/2022	2/7/2022		9/30/2022	\$2,278,896.00
103819	CHP-BH-FY22	Bridge Preservation	Bridge RepairCHP-29-2582: replace deck edges, wingwalls, resurface abutments, encase piers.CHP-54-4.18: Remove asphalt wearing surface and waterproofing. Place SDC overlay using hydrodemolition. Fix erosion along deck ends and coat exposed floor reinf orcing steel with zinc paint. Reface abutments with anodes, encase piers and rebuild deck corners and wing walls.CHP 187-02.55: deck overly, patching/refacing/encasement to the substructure.	CHP-29-25.82 - SFN 110548, CHP 54-04.18 - SFN 1101323, CHP-187-0255 - SFN 1102281	2/17/2022	2/28/2022		9/30/2022	\$550,000.00
103822	LOG-33-15.96/20.80	Bridge Preservation	Bridge repair.LOG-33-20.80 L - Place new LMC wearing surface using hydrodemolition. Replace torn expansion joint strip seals. Refurbish and reset abutment bearings. Patch or reface parapets. Repair abutment spalling.LOG-33-20.80 R - Place new LMC wear ing surface using hydrodemolition. Investigate/evaluate expansion joint strip seals (Silicoflex installed 2016) for replacement. Investigate refurbishing and resetting abutment bearings. Patch or reface parapets. Epoxy inject abutment vertical cracks. LOG-33-15.96 R - Latex Modified Concrete wearing surface overlay to deck using hydro demolition. Patch along expansion joint using LMC when doing overlay. Seal parapet walls. Reset out of adjustment bearings. Investigate epoxy injection for abutment w alls. Patch pier column spalling using SCC and anodes.	LOG-33-20.80 L/R - SFN 4600908/4600916 - LOG-33-15.96 R - SFN 4600835	3/3/2022	3/14/2022		9/30/2022	\$1,437,141.10
105411	CHP/SHE VAR/VAR	Bridge Preservation	Project to overlay various structures using hydrodemolition and various repairs to the substructure units in Champaign and Shelby Counties	CHP-29-0264 - SFN 1100254 - CHP-245-04.03 - SFN 1102435 - CHP-560-0541 - SFN 1103369 - SHE-589-01.62 - SFN 7503210	3/3/2022	3/14/2022		9/30/2022	\$875,000.00
99855	LOG SR 287/VAR 00.68/VAR	Bridge Preservation	LOG-287-0068, SFN 4602730 over Macochee Crk - Rebuild deck edges with anodes. Remove and replace asphalt wearing surface and waterproofing. Reface abutment walls (no anodes). Encase pier columns, rebuild wingwalls and seal concrete work.LOG-287-0885, S FN 4602889 over Little Darby - Rebuild deck edges with anodes. Remove and replace asphalt wearing surface and waterproofing. Reface abutment walls (no anodes). Encase pier columns, rebuilds wingwalls, seal concrete work and patch pier cap with SCC.LOG- 368-0075, SFN 463486 over S. Fork Miami Rvr - Rebuild deck edges with anodes. Encase pier columns and seal concrete work.On LOG-292-16.27 - Remove all asphalt and place new SDC overlay using hydrodemolition. New deck edge on left side. Patch abutment w alls with SCC no anodes. Encase Pier columns. Rebuild wingwalls. Fix minor slope erosion.	Br. Np. LOG-287-0068/Br. No. LOG-287-0885/Br. No. LOG-368-0075/Br. No. LOG-292-16.27	3/17/2022	3/28/2022		8/1/2022	\$526,700.00
101155	LOG US 33 25.60	Roadway Minor Rehab	Mill and fill the existing pavement on US 33 in Logan County with Asphalt Concrete and perform pavement repairs.	LOG US 33 SLM 25.60 to 29.65	3/31/2022	4/11/2022		4/5/2022	\$3,022,839.00
110472	LOG-47/235-5.23/8.18	Intersection Improvement (Safety)	Project to improve the safety and operation of the intersection of SR 47 and SR 235	Intersection of SR 47 and SR 235	3/31/2022	4/11/2022		9/30/2022	\$1,689,000.00
104834	LOG-CR VAR PM FY2022	Traffic Control (Safety)	Upgrade existing pavement marking	Various county roads in Logan County	3/25/2022	5/2/2022		9/30/2022	\$144,200.00
105345	LOG-347-3.63	Roadway Minor Rehab	AC overlay without repairs.	LOG-347 SLM 3.63 to 5.73	5/12/2022	5/23/2022		8/31/2022	\$960,960.00
107482	CHP-55-0.23	Roadway Minor Rehab	AC Overlay with repairs, curb ramps	CHP SR 55 SLM 0.23 to 8.49	5/26/2022	6/6/2022		9/30/2022	\$3,005,312.00
108874	CHP US 68 5.36	Roadway Minor Rehab	1 3/4" mill and fill with superpave asphalt.Urban Paving Program	0.07 mile S of Pearce PI (SLM 5.36 to Washington Ave (SLM 6.93) The roundabout at USR 36/68 will be omitted (SLM 6.57-6.70)	6/16/2022	6/27/2022		7/2/2022	\$575,000.00
108377	LOG US 68 7.22	Roadway Minor Rehab	1 3/4" Mill and Fill with asphalt concrete in the City of Bellefontaine.Urban Paving Program	Pine Street (SLM 7.22) to Auburn Road (SLM 8.10)	6/16/2022	6/27/2022		7/2/2022	\$450,000.00
108096	D07-BH-FY23 (B)	Bridge Preservation	Project to seal joint seams on various culvert type bridges throughout the district using "Hydro-Tite" or like material.Work similar to PID 98640.	Various locations in the district (CHP, LOG, MER, MIA, SHE)	7/1/2022	7/1/2022		10/31/2022	\$136,500.00

113608	LOG-68-0.52	Pedestrian Facilities	Installation of new pedestrian crosswalks at two locations within the Village of West Liberty.	SLOGUS00068**C; SLM 0.524 - 0.978	9/15/2022	9/26/2022		9/27/2022	\$92,698.00
101105	LOG SR 47 5.23	Roadway Minor Rehab	AC Overlay without repairs on SR 47 in Logan County. Ensure limits correspond with Roundabout project.	LOG SR 47 SLM 5.23 to 11.72	10/1/2022	10/1/2022		10/2/2022	\$1,513,468.00
107454	LOG-PAVE-FY23	Roadway Minor Rehab	AC overlay without repairs.	Various routes in LOG county	10/1/2022	10/1/2022		10/2/2022	\$707,100.00
91022	LOG US 33 21.52	Roadway Minor Rehab	AC Overlay with repairs.	LOG US 33 SLM 21.52 to 25.60	1/1/2023	1/1/2023		9/30/2023	\$3,024,096.00
102999	LOG-235-8.18	Roadway Minor Rehab	Resurfacing	LOG SR 235 SLM 8.18 to 10.39 - LOG SR 235 SLM 10.39 to 13.89 - LOG SR 235 SLM 13.89 to 17.72	1/1/2023	1/1/2023		1/2/2023	\$2,744,728.00
105403	D07 BP FY23	Bridge / Culvert Maintenance	Project to paint the structural steel on various bridges throughout the district.	Various bridges in the district (Counties: AUG, LOG, SHE)	1/1/2023	1/1/2023		5/17/2023	\$723,560.00
109788	CHP-4-0.00	Roadway Minor Rehab	Resurface the existing roadway with asphalt concrete (2.00").	CHP-4 SLM 0.00 to 6.97	1/1/2023	1/1/2023		1/2/2023	\$1,625,404.00
113894	LOG-347-0.00	Roadway Major Rehab	Full asphalt removal and replacement.	LOG SR 47 SLM 0.00 to 2.37	1/1/2023	1/1/2023		1/2/2023	\$4,000,000.00



Logan-Union-Champaign Regional Planning Commission

Director: Bradley J. Bodenmiller

Director's Report – December 10, 2020

Brad's Activities:

11/12	Attended Jefferson Twp (L) Zoning Commission meeting.
11/16	Met with Jerome Twp (U) officials regarding comprehensive plans generally.
11/18	Attended Union Co (U) CIC meeting.
11/19	Attended ODOT US33 Corridor Plan public meeting.
11/20	Attended ORDA meeting regarding RTPO White Paper.
11/23	Met with TCC regarding RTPO dollars leveraged and successes.
11/24	Met with Tim Cassady RE: Zoom training for Champaign Co (C) Township Association.
11/30	Met with State of Ohio Demographers on upcoming projections post Census data release.
12/1	Attended Goshen Twp (C) meeting. Attended Union Co (U) Department Head meeting. Attended Logan Co (L) Infrastructure Task Force meeting.
12/2	Met with incoming Logan Co (L) Commissioner.
12/7	Attending RTPO TAC meeting.
12/10	Attending ORDA meeting with ODOT Director.
Ongoing	COVID-19 policy updates
Ongoing	US 33 Long-Range Corridor Study
Completed	Champaign Co (C) Comp Plan: Coordinating printing and copies for jurisdictions.

Aaron's Activities:

11/17	Attend virtual Union Co (U) Trails & Greenways Quarterly Meeting
11/19	Online workshop: Land Use Actions: Tools & Solutions
12/2	Wellness program webinar
12/2	Zoning Inspector Training: Mad River Twp (C)
12/3	Online workshop: Land Use Actions: Housing & Open Spaces
Ongoing	Stokes Twp (L) Map update, Jerome Twp (U) Map update, Village of Lakeview (L) Map update; Village of West Liberty (L) Map Update; Liberty Twp (L) Map update; York Twp (U) Map update
Zoning Support	Village of Quincy (L), Village of Huntsville (L), Miami Twp (L), Perry Twp (L), Richland Twp (L), Rushcreek Twp (L), Washington Twp (L) x2, Allen Twp (U), Claibourne Twp (U), Darby Twp (U), Dover Twp (U), Jerome Twp (U) x2, Leesburg Twp (U), Liberty Twp (U) x2, Washington Twp (U), York Twp (U), Village of North Lewisburg (C), Mad River Twp (C)

Heather's Activities:

12/7	RTPO TAC meeting
Ongoing	LUC web-site updates
Ongoing	Logan County Land Bank activities
In Progress	4 th Quarter Fair Housing Outreach mailing

10820 St. Rt. 347, PO Box 219

East Liberty, Ohio 43319

• Phone: 937-666-3431 •

• Email: luc-rpc@lucplanning.com • Web: www.lucplanning.com



Executive Committee Meeting Minutes
Thursday, December 10, 2020

President Ryan Smith called the meeting to order at 1:17 pm.

Roll Call – Brad Bodenmiller

Members present: John Bayliss, Brad Bodenmiller, Ben Wiltheiss for Scott Boyer, Tyler Bumbalough, Tim Cassady, Scott Coleman, Wes Dodds, Todd Freyhof, Todd Garrett, Ashley Gaver, Charles Hall, Kyle Hoyng for Jeremy Hoyt, Steve McCall, Beau Michael, Adam Moore, Tammy Noble, Ryan Smith, Bill Narducci for Jeff Stauch, Ben Vollrath, and Andy Yoder.

Members absent: John Brose, Brian Davidson, Dave Faulkner, Tim Notestine, Jeff Rea, Ryan Shoffstall, George Showalter, and Jason Willis.

Guests present: Regina Rollins, TCC; Eric Snowden, Jerome Township; Megan Sloat, Jerome Township; Chad Henry, Choice One Engineering; Aaron Smith and Heather Martin of LUC Regional Planning Commission.

Minutes – John Bayliss moved a motion to approve the minutes from the November 12, 2020 meeting, as written, and Scott Coleman seconded. All in favor.

Annual Meeting Minutes – Tim Cassady moved a motion to approve the minutes from the Annual Meeting, as written, and Steve McCall seconded. All in favor.

Financial Report – Andy Yoder presented the Financial Report for November. Tyler Bumbalough moved a motion to accept the Financial Report and Todd Garrett seconded. All in favor.

ODOT Reports:

ODOT Reports are available on LUC's website. Ben Wiltheiss reported for District 7. For safety funds, there will not be a spring cycle; the only time to apply will be September 2021.

RTPO:

Tyler Bumbalough read the report from TCC, which is available on LUC's website.

1. Steve McCall moved a motion to adopt the Title VI Program and Charles Hall seconded. All in favor.

New Business:

1. Review of Glacier Pointe Section 2 Final Plat (Union County) – Staff Report by Brad Bodenmiller



Logan-Union-Champaign regional planning commission

Director: Bradley J. Bodenmiller

- John Bayliss moved a motion to accept the developer's request to table the Glacier Pointe Section 2 Final Plat and Todd Freyhof seconded. All in favor.
- 2. Review of Glacier Pointe Neighborhood Section 11 Preliminary Plat Extension (Union County) – Staff Report by Brad Bodenmiller
 - Charles Hall moved a motion to accept the recommendation of approval of the Glacier Pointe Neighborhood Section 11 Preliminary Plat Extension and Scott Coleman seconded. All in favor.
- 3. Review of Millcreek Township Zoning Parcel Amendment (Union County) – Staff Report by Aaron Smith
 - Scott Coleman moved a motion to accept the recommendation of approval of the Millcreek Township Zoning Parcel Amendment and Steve McCall seconded. All in favor.

Director's Report

Comments from Individuals:

- Brad Bodenmiller provided an update on the changes to the Executive Committee for 2021. Retiring members gave outgoing remarks.

Adjourn – Charles Hall moved a motion to adjourn the LUC Executive Committee Meeting at 1:50 pm and Steve McCall seconded. All in favor.

Next Scheduled Meeting: Thursday, January 13, 2021, 1:15 pm utilizing Zoom.

President

Secretary

10820 St. Rt. 347, PO Box 219
East Liberty, Ohio 43319
• Phone: 937-666-3431 •

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